

Arizona Supreme Court
Steering Committee on Data-Based Court Performance and Data Standards
AGENDA

September 3, 2025, 12:00 p.m. - 3:30 p.m.
AOC Judicial Education Services, 3003 N. Central Avenue, 5th Floor, Phoenix, AZ 85012
and [Zoom Webinar Link](#)

Conference Call Line 888-788-0099, Webinar 940 5543 8288, Passcode 512723
Meeting Room and Zoom Webinar are open at 11:45 a.m.
Meeting Materials located at [Meeting Information \(azcourts.gov\)](#)

11:45 am	Meeting room and Zoom Webinar open for Members, Attendees and Presenters		Laura Ritenour, AOC
12:00 pm	Call to Order - Introduction of New Member, Hon. Robert Brooks, Superior Court in Maricopa County - Roll Call - Opening Remarks		Hon. James Beene, Chair, Arizona Supreme Court
12:05 pm	Discuss/Vote	Draft Minutes from June 2025 Meeting (<i>Vote</i>)	Hon. James Beene
12:07 pm	Call to the Public		Hon. James Beene
12:10 pm	Present/Discuss	Update from DUI Time Standards Training Workgroup	Hon. Jerry Landau, AOC and Pima County, and Laura Ritenour
12:25 pm	Present/Discuss	Updates from Court Administrators re: Felony Technical Assistance Project	Jon Bearup (Gila County) and Kip Anderson (Mohave County)
12:45 pm	Present/Discuss	Update on Data Standardization Advisory Committee	Michael Malone, AOC
12:50 pm	Discuss/Vote	2026 Steering Committee Meeting – Proposed Dates (<i>Vote</i>)	Laura Ritenour
12:55 pm	Discuss/Vote	Perceptions of Time Standards Report Accuracy and Proposal to Form a Workgroup to Recommend Strategies to Improve Accuracy of Time Standards Reports (<i>Vote</i>)	Jeff Fine, AOC and Laura Ritenour
1:25 pm	Present/Discuss	FY25 Draft Statewide Time Standards Data	Laura Ritenour

1:35 p.m.		10-Minute Break	
1:45 pm	Present/Discuss	National Center for State Courts, excerpt from August 14 th Data Dives webinar on Data-Driven Leadership Data Dives Webinar Series: Data-driven leadership on Vimeo FYI - Michigan Administrative Office of the Court's Interactive Court Data Dashboard	Laura Ritenour
2:15 p.m.	Present/Discuss	Updates on Required Data Elements and Code Standardization	Laura Ritenour
2:35 pm	Present/Discuss	Update on Meeting Goal 4.1 of the 2024-2029 Strategic Agenda	Laura Ritenour
2:45 pm	Present	Updates and Comments from Members	Members
	Next Meeting: December Meeting, December 3, 2025, 1:30 – 3:30 p.m., AOC State Courts Building, 1501 W. Washington Street, Conference Room 331, Phoenix AZ 85007 and via Zoom for those unable to attend in person Meeting Information		Hon. James Beene
3:00 pm	Closing Comments and Adjournment		Hon. James Beene

EXECUTIVE SESSION: For any item listed on the agenda, the Committee may vote to go into Executive Session for the purpose of discussion or consultation with an attorney employed by or representing any judicial entity regarding legal advice, pursuant to the Arizona Code of Judicial Administration, Code Section 1-202(C)(5)(c)

All times are approximate. The Chair reserves the right to set the order of the agenda. For any item on the agenda, the Committee may vote to go into executive session as permitted by Arizona Code of Judicial Administration §1-202. Please contact Laura Ritenour at (602) 452-3675 with any questions concerning this agenda. Persons with a disability may request a reasonable accommodation by contacting Laura Ritenour at (602) 452-3675. Requests should be made as early as possible to allow time to arrange for the accommodation.

STEERING COMMITTEE ON DATA-BASED COURT PERFORMANCE AND DATA STANDARDS

June 4, 2025

1:30 p.m. - 3:30 p.m. Hybrid Attendance - In Person and Zoom Webinar

DRAFT MINUTES

Members Present: Hon. James Beene, Hon. Thomas L. Chotena, Ms. Jennifer Curtiss, Ms. Niltza Flores, Hon. Pamela Frasher-Gates, Ms. Shawn Friend, Ms. Tina Mattison, Ms. Donna McQuality, Hon. Douglas Metcalf, Hon. Heidi Owens, Hon. Michael Peterson, and Ms. Nancy Rodriguez

Members Absent: Ms. Rachel Cameron, Mr. Jeff Schrade, Hon. Don Taylor, and Hon. Trevor Ward

Presenters and Guests: Ms. Valerie Coleman and Mr. Ryan MacDonald

Administrative Office of the Courts (AOC) Staff: Mr. Stewart Bruner, Ms. Jennifer Jones, Mr. Michael Malone, Ms. Laura Ritenour, and Mr. Michael Wise

I. CALL TO ORDER

A. Welcome and Opening Remarks

The June 4, 2025, meeting of the Steering Committee on Data-Based Court Performance and Data Standards was called to order by the Chair, Justice James Beene, at 1:30 p.m. Justice Beene conducted member roll call, established a quorum, and mentioned the meeting was being recorded. Justice Beene welcomed Niltza Flores to the committee. Ms. Flores is the Court Administrator for Cochise County Superior Court, replacing Shelly Bacon. Justice Beene thanked Judge Pamela Gates for her service on the Steering Committee.

B. Approval of the March 5, 2025, Minutes

The draft minutes from the March 2025 meeting were presented for approval. Justice Beene called for any corrections to the minutes, and none were made.

A motion was made by Judge Michael Peterson and seconded by Tina Mattison to approve the minutes. The motion passed unanimously.

II. REGULAR BUSINESS

A. Call to the Public

Justice Beene announced that the "Call to the Public" section has moved to the beginning of the meetings to ensure everyone has an opportunity to speak. Justice Beene made a call to the public for comments. There was no answer.

B. Digital Workforce Project, Clerk of the Superior Court, Maricopa County

Ryan MacDonald presented on the Clerk's Office Digital Workforce Project. This project addresses challenges of manual document processing and repetitive, time-consuming data entry by implementing an Artificial Intelligence (AI) solution. Documents submitted by employees through the CSI Intellidact application are identified by case type, with the system comparing incoming documents against internal samples to determine confidence levels and patterns. If Intellidact lacks confidence in a document, it pauses for human review. The workflow involves staff reviewing customer documents, scanning them into CSI Intellidact, followed by automation via Nintex RPA on a virtual machine to complete data entry into the CMS. The system compares documents across different types (e.g., Waiver with Plea vs. Plea Agreement) and proceeds through Intellidact, OnBase, and Nintex. The committee questioned whether the AI reads handwriting or only text as well if it has the means to search outside systems. Ryan noted reduced confidence when the filing date is handwritten and clarified the AI model is trained internally, without external data access, using validated "good" samples to improve recognition, while maintaining processing speeds comparable to a human to avoid overloading the CMS. When asked about preparation time for new document types; Ryan explained that if the template is standard, setup takes a few days, requiring around 100 sample documents and about a week of repeated testing. Nancy Rodriguez added that the system works best with standardized documents where data appears consistently and are not complex to docket. Justice Beene thanked Ryan for his presentation and invited members to contact Laura Ritenour if they know of other AI court projects to share at future meetings.

C. DUI Time Standards and Caseflow Management Training Workgroup

Justice Beene reviewed the need and progress of this work. Laura Ritenour and Jennifer Curtiss presented the proposed training outline and requested feedback. Judge Metcalf suggested this training be included in the LJ new judge orientation and police and lab personnel be added to the panel. Justice Beene emphasized the importance of including this topic in the LJ new judge orientation.

D. Arizona Case Processing Time Standards

i. Administrative Order 2025-67

Laura Ritenour reviewed A.O. 2025-67 with the committee. This A.O. approved the adoption of revised time standards felony, juvenile, and DUI cases. Members had no questions on the A.O.

ii. Proposal re: Presiding Judges Acknowledgement of Time Standards Reports Submitted to AOC – feedback from other committees

The committee supported the changes on the language for the acknowledgement but also recommended to add “presiding judge designee” to allow flexibility and delegation by the presiding judges.

A motion was made by Judge Doug Metcalf and seconded by Judge Michael Peterson to approve the revised language. The motion passed unanimously.

iii. Appellate Performance Measures Online Data

Laura Ritenour presented the Appellate Courts’ published time standards data ([AZCourts.gov > Performance Measures](https://www.azcourts.gov/performance-measures)) in preparation of the next topic.

iv. Draft Concept for FY26 Public Report

The committee discussed the proposal to publish state-level time standards data in fiscal year 2026, emphasizing the importance of transparency within the strategic agenda. Comments included concerns that Maricopa County accounts for the majority of the aggregate data, the change in felony time standards from filing date to arraignment date, and potential misinterpretation of the data. The committee expressed a desire for more transparency but acknowledged the need for additional time to ensure accurate data before making a final decision on a timeline. This topic will be revisited at the September meeting.

E. Data Standardization Advisory Committee (DSAC) Update

Mike Malone presented the summary of the work done by the Advisory Committee over the past three months. Members had no questions on the Advisory Committee summary.

F. Adjournment

Judge Michael Peterson made a motion to adjourn, and the meeting was adjourned at 3:26 p.m.

III. NEXT COMMITTEE MEETING DATE

The next meeting is the Committee Annual Meeting on Wednesday, September 3, 2025, and will be in-person, at AOC Judicial Education Services Building, 3003 N. Central Avenue, 5th Floor, Phoenix, AZ 85012. A Zoom link will be provided for those unable to attend in person.

**STEERING COMMITTEE ON DATA-BASED COURT PERFORMANCE
AND DATA STANDARDS**

<p>Date of Meeting:</p> <p>September 3, 2025</p>	<p>Type of Action Required:</p> <p>[] Formal Action/Request</p> <p>[x] Information Only</p> <p>[] Other</p>	<p>Subject:</p> <p>DUI Workgroup on Case Processing and Judicial Education</p>
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PRESENTER(S):

Jerry Landau Judge Pro Tem, AOC Senior Special Projects Consultant, and Workgroup Chair, and Laura Ritenour, staff to the Steering Committee

DISCUSSION:

Jerry Landau and Laura Ritenour will provide an update on the project’s progress.

RECOMMENDED ACTION OR REQUEST (IF ANY):

For information only.

Proposed DUI Time Standards Initial Judicial Training Outline and Next Steps

Recorded Overview Video – 20-30 minutes (to be published online for judicial officer and court administrator viewing)

- I. Chief Justice Timmer and/or Justice Beene - Introduction and Why Time Standards are Important
- II. Laura Ritenour – What are the time standards, how were they developed, what are the revised DUI time standards and why were they revised

Lecture/Panel – 60-90 minutes

- Desired format – Live panel appearing In Person
 - Moderator –Jerry Landau
 - Two or three LJ judges (one urban, one or two rural)
 - Two or three Court Administrators (one urban, one or two rural)
 - Prosecutor and Police Legal Advisor (someone who has been both)
 - Defense Attorney
- III. Presentation –Caseflow Management
 - a. What is Caseflow Management
 - b. Judge’s responsibility in ensuring caseflow management
 - c. Court Administrators role in Caseflow Management
 - d. Role of Data in Caseflow Management
- IV. Panel Discussion - Factors in achieving time standards in a DUI case
 - a. Urban and Rural; differences and challenges due to location of the court
 - b. External and Internal Factors
- V. Presentation - Prosecutor viewpoint on timely resolution of a DUI case
- VI. Presentation - Defense Attorney viewpoint on timely resolution of a DUI case
- VII. Discussion - How we can improve
- VIII. Presentation - Conclusion – The Future of Time Standards

Chief Justice Timmer has signaled her support for both part of this training to be mandatory for all limited jurisdiction judicial officers. A draft administrative order is progressing through the approval process. The lecture/panel would be offered at the December 2025 GOHS Conference and the 2026 Judicial Conference (two sessions).

**STEERING COMMITTEE ON DATA-BASED COURT PERFORMANCE
AND DATA STANDARDS**

Date of Meeting:	Type of Action Required:	Subject:
September 3, 2025	<input type="checkbox"/> Formal Action/Request <input checked="" type="checkbox"/> Information Only <input type="checkbox"/> Other	NCSC Technical Assistance Project - Report-out from Mohave County and Gila County Superior Courts

PRESENTER(S):

- Kip Anderson, Court Administrator, Superior Court of Mohave County
- Jon Bearup, Court Administrator, Superior Court of Gila County

DISCUSSION:

In 2024, members heard from six county court administrators about the NCSC technical assistance project and the outcomes they are working towards. Today, Kip Anderson and Jon Bearup will provide updates on the changes the courts implemented after the technical assistance, the challenges the courts have faced during implementation, and data showing the results of the implementation.

RECOMMENDED ACTION OR REQUEST (IF ANY):

For information only.

Felony Case Processing 2022 - 2025

Arizona Superior Court in Gila County

Background:

- The Superior Court collaborates with the National Center for State Courts in late 2022 – early 2023 to analyze, and improve, felony case processing.
- NCSC conducts interviews with judicial officers, court staff, public defenders, prosecutors, and other stakeholders.
- Court Administration provides data to NCSC analysts.
- NCSC produces a report with findings and recommendations in early 2023.

Recommendations from NCSC:

- Develop a criminal coordinating committee to meet, discuss, and manage criminal case processing.
- Design and implement a criminal case processing track / model.
- Consider utilizing an "Early Disposition Court" for certain felony cases.

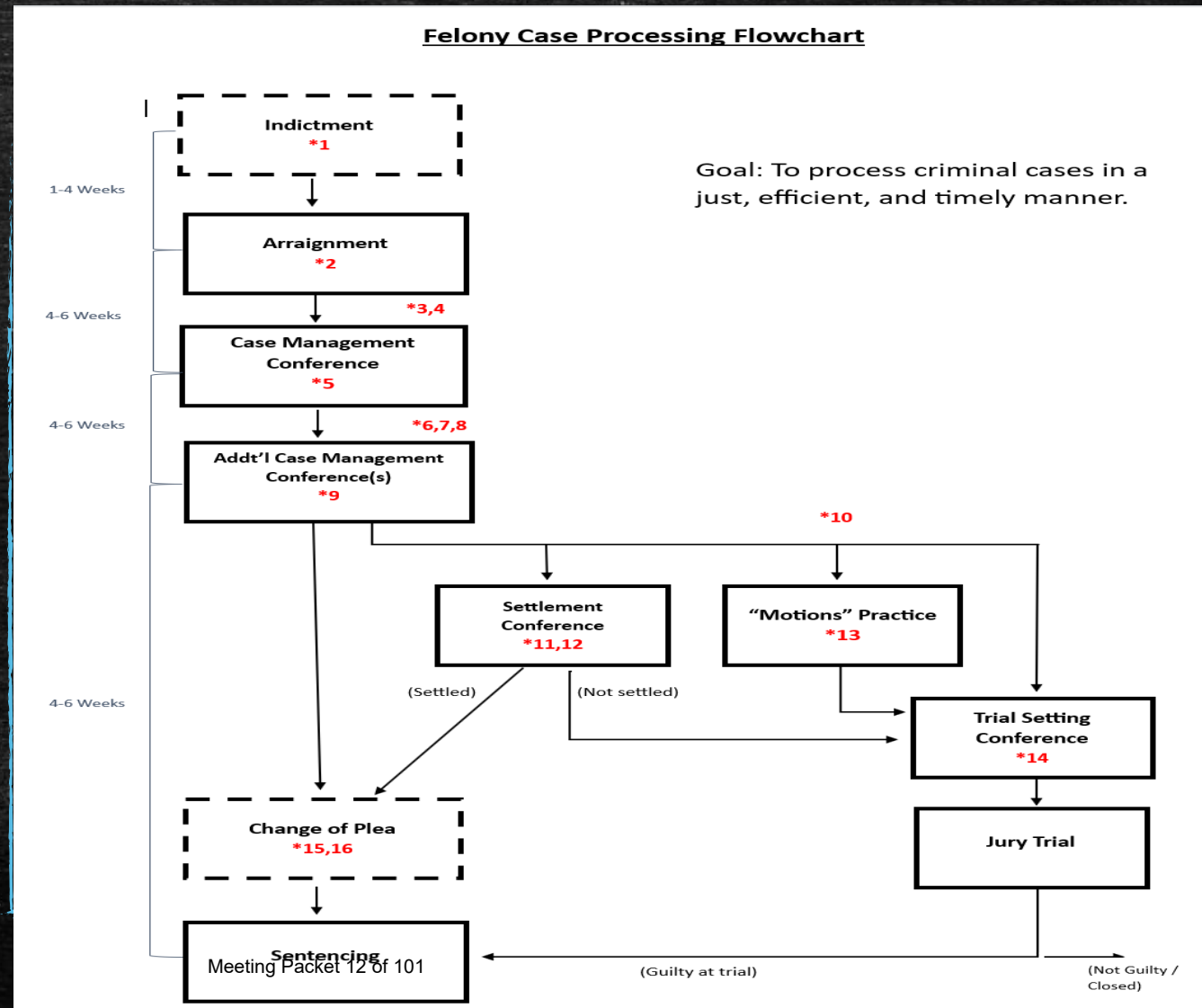
The 2023 "Felony Flowchart":

As a result of the NCSC recommendation, the Court created the Felony Case Processing Flowchart.

The exact process was developed with the input of other "felony" stakeholders. The model closely resembles that of Judge Coker's Coconino County experience.

Court Administration developed a searchable Excel spreadsheet to track exactly 100 cases filed under the new process.

Despite achieving "buy-in" from stakeholders, the results were...underwhelming.



Sample of Data Collection Spreadsheet:

Case Number	Last Name	Assigned Judge	Assigned Prosecutor	Defense Counsel	Indictment Date	Arraignment Date	Arraignment or w/i 10 days?	Did Counsel Meet w/Client prior to CMC?	Was Rule 15.2 Disclosure filed by first CMC?	Has a plea agreement been offered by first CMC?	Was a counter offer / deviation request made w/i 30 days of plea offer?	First CMC held?	Next Hearing Date	Case Notes
2024-00020	Armenta	BBC	Alcorn	Private	1/18/2024	1/18/2024	Y						2/26/2024	FIRST CASE WITH NI
2024-00021	Allen	TMW	Washington	Warshaw	1/23/2024	1/29/2024	Y		Y	Y		Y	3/25/2024	Set for Possible COF
2024-00022		TMW	K Evans		1/23/2024									Warrant Issued 1/24
2024-00023	Hatch	TMW	Washington	Standifird	1/23/2024	2/20/2024	Y	Y	Y	Y	Y	Y	4/29/2024	CMC set for 4/29 //
2024-00024	Kennedy	TMW	K Evans	Crocker	1/23/2024	2/26/2024	Y					N	4/8/2024	Multi-case Defenda
2024-00025	Quintana	TMW	Collins	Private	1/23/2024	1/29/2024	Y		N			Y	4/8/2024	Private counsel subs
2024-00026	Madrid	TMW	Collins	Private	1/23/2024	1/29/2024	Y	Y	Y			Y	4/1/2024	Private counsel subs
2024-00027	Izzett	BBC	Oortman	Private	1/23/2024	2/5/2024	N					N	4/1/2024	NO CHECK BOX ON
2024-00028	Anderson	TMW	Alcorn		1/23/2024								N/A	Consolidated w/202
2024-00029	Kennedy	TMW	K Evans	Crocker	1/23/2024	2/26/2024	Y					N	4/8/2024	Multi-case Defenda
2024-00030	Golden	TMW	K Evans		1/23/2024	3/25/2024	Y					N	4/29/2024	Warrant issued 2/0
2024-00031	Kennedy	TMW	K Evans	Crocker	1/23/2024	2/26/2024	Y					N	4/8/2024	Multi-case Defenda
2024-00032	Cox	TMW	K Evans	Benjamin	1/23/2024	2/20/2024	Y					N	4/1/2024	Need 4/1 ME
2024-00033		TMW	K Evans		1/23/2024									Warrant issued 1/24
2024-00034	Kennedy	TMW	K Evans	Crocker	1/23/2024	2/26/2024	Y					N	4/8/2024	Multi-case Defenda
2024-00035	Venable	TMW	K Evans	DeBrigida	1/23/2024	2/20/2024	Y					Y	4/1/2024	Need 4/1 ME
2024-00036		BBC	Van Auker		1/23/2024									Warrant issued 1/24
2024-00037		BBC	Van Auker		1/23/2024									Warrant issued 1/24
2024-00038		BBC	Van Auker		1/23/2024									Warrant issued 1/24
2024-00039	Benavidez	BBC	Collins	Cloud	1/24/2024	1/29/2024	N	N	Y	Y		Y	4/1/2024	Def 15.2 filed // 20
2024-00040	Holmes	BBC	AG Attorney	Private	1/22/2024	1/29/2024							N/A	Designated Comple
2024-00041		TMW	Washington		1/30/2024									Warrant issued 2/24
2024-00042		TMW	Van Auker		1/30/2024								4/1/2024	Warrant Review (W
2024-00043	Perez	TMW	Van Auker	Benjamin	1/30/2024	3/25/2024	Y		Y			N	4/29/2024	Def 15.2 filed
2024-00044	Lafave	TMW	Oortman	Crocker	1/30/2024	3/4/2024	Meeting Packet 13 of 101		Y			N	4/15/2024	Def 15.2 filed
2024-00045		TMW	Alcorn		1/30/2024									Warrant issued 4/1

Complications & Obstacles:

Lack of consistent performance....

Turnover in public defenders....

Charging practices of the County Attorney's Office....

Data integrity....

The Current State of Felony Case Processing:

Firm Trial Dates

- “Trial Setting / Possible Change of Plea Hearings”
- Trial activity up 120% from CY2024 to CY2025.
- “I have less hearings on the calendar but spend more time in trial management.” Hon. Timothy Wright.
- More “meaningful” hearings.

Early Disposition Court

- Developed by Chief Deputy County Attorney and Court Administration.
- Launched in June, 2025.
- Could interdict 10 – 15% of Felony cases.

Questions? Thoughts?
Suggestions?

Jon Bearup, Court Administrator – Gila County
jbearup@courts.az.gov
(928) 402-8672

CRIMINAL CASE MANAGEMENT MOHAVE SUPERIOR COURT

NSCS Technical Assistance - Timeline

August 2022 – Kickoff meeting with NCSC

Nov Dec 2022 – NCSC completes report “Evaluation of Felony Criminal caseflow management”

Feb 2023 – Training w/ Judges, Judicial Partners facilitated by Judge Coker

Aug 2023 – Felony Case Mgmt Plan adopted by Court – distributed to justice partners and posted on the Court’s webpage

CHANGES –

*MOHAVE COUNTY FELONY CASE
MANAGEMENT PLAN – 2023

*LOCAL RULE CHANGES 2024

*EARLY DISPOSITION PLEA OFFERS
EMPHASIZED

CHALLENGES

- Getting all parties/partners to agree to changes
- Getting buy in and helping partners realize that early dispo works
- Encouraging more settlement conferences

	2019	2022	2023	2024
Tier 1	24%	29%	29%	43%
Tier 2	56%	66%	69%	75%
Tier 3	85%	90%	92%	94%

FELONY TIME STANDARDS

Lessons Learned



SUGGESTIONS/ IDEAS
FROM OTHERS – NEED
TO FASHION OUR OWN



COUNTY ATTY WAS KEY
PLAYER – ALL JUSTICE
PARTNERS NEEDED TO
AGREE



GOOD OFFERS RESOLVE
CASES IN A TIMELY
MANNER – CRITICAL TO
SUCCESS



JUDGES AND
ATTORNEYS NOW HAVE
MORE TIME TO REVIEW
CASES



“ATTORNEYS IN MY
COURT GETTING PLEA
OFFERS OUT QUICKLY
AND THOSE OFFERS
ARE BEING
COMMUNICATED TO
DEFENDANTS”

THANK YOU

Kip Anderson

Mohave County Superior
Court, Court Administrator

**STEERING COMMITTEE ON DATA-BASED COURT PERFORMANCE
AND DATA STANDARDS**

Date of Meeting: September 3, 2025	Type of Action Required: [] Formal Action/Request [X] Information Only [] Other	Subject: Data Standardization Advisory Committee Update
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PRESENTER(S):

Michael Malone, Director, AOC Court Services Division

DISCUSSION:

Michal Malone, chair of the Data Standardization Advisory Committee, will give an update on the committee's progress since the September meeting.

RECOMMENDED ACTION OR REQUEST (IF ANY):

For Information Only

Data Standardization Advisory Committee

Summary for September 3, 2025, Steering Committee Meeting

From: Michael Malone, Court Services Division Director

Over the past two months, the Data Standardization Advisory Committee has dedicated significant time to reviewing and discussing various code sets including:

- Case Category modifications – approved some and still in discussion on others
- Case Type modifications – approved some and still in discussion on others
- Case Subtype modifications – still in discussions
- Protective Order Relationships modifications - approved

The committee is also discussing a proposal to extend the Central Case Repository (CCR) Warrant Feed to obtain information on the Return of Search Warrant Cover Sheets.

Currently, courts have to submit an annual report on this topic. With Administrative Order 2024-123 and Administrative Directive 2024-10, courts must submit case data to the CCR by June 30, 2026. If this proposal is approved and implemented, this would mean that courts would not have to create and submit the required Return of Search Warrant Cover Sheet annual report. Instead, the data would be pulled from the CCR by the AOC. This type of project is an example of what the AOC is seeing as a benefit for required data elements and code standardization.

The committee continues to take steps forward in standardizing data elements and improving consistency across systems.

STEERING COMMITTEE ON DATA-BASED COURT PERFORMANCE AND DATA STANDARDS

Date of Meeting: September 3, 2025	Type of Action Required: <input checked="" type="checkbox"/> Formal Action/Request <input type="checkbox"/> Information Only <input type="checkbox"/> Other	Subject: Proposed 2026 Meeting Schedule
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PRESENTER(S):

- Hon. James P. Beene, Justice, Arizona Supreme Court, and Steering Committee Chair, and Laura Ritenour, Staff to Steering Committee

DISCUSSION:

Every fall, the Steering Committee reviews and votes on the next year’s schedule. Below are the proposed meeting dates, times, and formats for member discussion and vote.

- Wednesday, March 4, 2026, Hybrid meeting, 1:30 p.m. – 3:30 p.m.
- Wednesday, June 3, 2026, Hybrid meeting, 1:30 p.m. – 3:30 p.m.
- Wednesday, September 2, 2026, Annual Meeting, 12 noon – 3:30 p.m., in person* at location to be determined
- Wednesday, December 2, 2026, Hybrid meeting, 1:30 p.m. – 3:30 p.m.

*Zoom to be available for members unable to attend in person

RECOMMENDED ACTION OR REQUEST (IF ANY):

Proposed Motion: Motion to approve the proposed meeting dates for the year 2026

**STEERING COMMITTEE ON DATA-BASED COURT PERFORMANCE
AND DATA STANDARDS**

Date of Meeting: September 3, 2025	Type of Action Required: <input checked="" type="checkbox"/> Formal Action/Request <input type="checkbox"/> Information Only <input type="checkbox"/> Other	Subject: Time Standards Report Accuracy Feedback and Proposal for Workgroup
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PRESENTER(S):

Jeff Fine, AOC Senior Special Project Consultant and Laura Ritenour, Caseflow Management Specialist, AOC Court Services Division

DISCUSSION:

Jeff Fine and Laura Ritenour will provide the results of a recent survey given to superior court administrators. The survey asked superior court administrators to rank the accuracy of the time standards reports by title, provide comments on their answers, share who in the court has access to add, edit, and update specific items in a case, and share any other comments related to time standards. Then the members can discuss and vote on a proposal for a new workgroup to research and recommend how to improve the reports' accuracy.

RECOMMENDED ACTION OR REQUEST (IF ANY):

For information only.

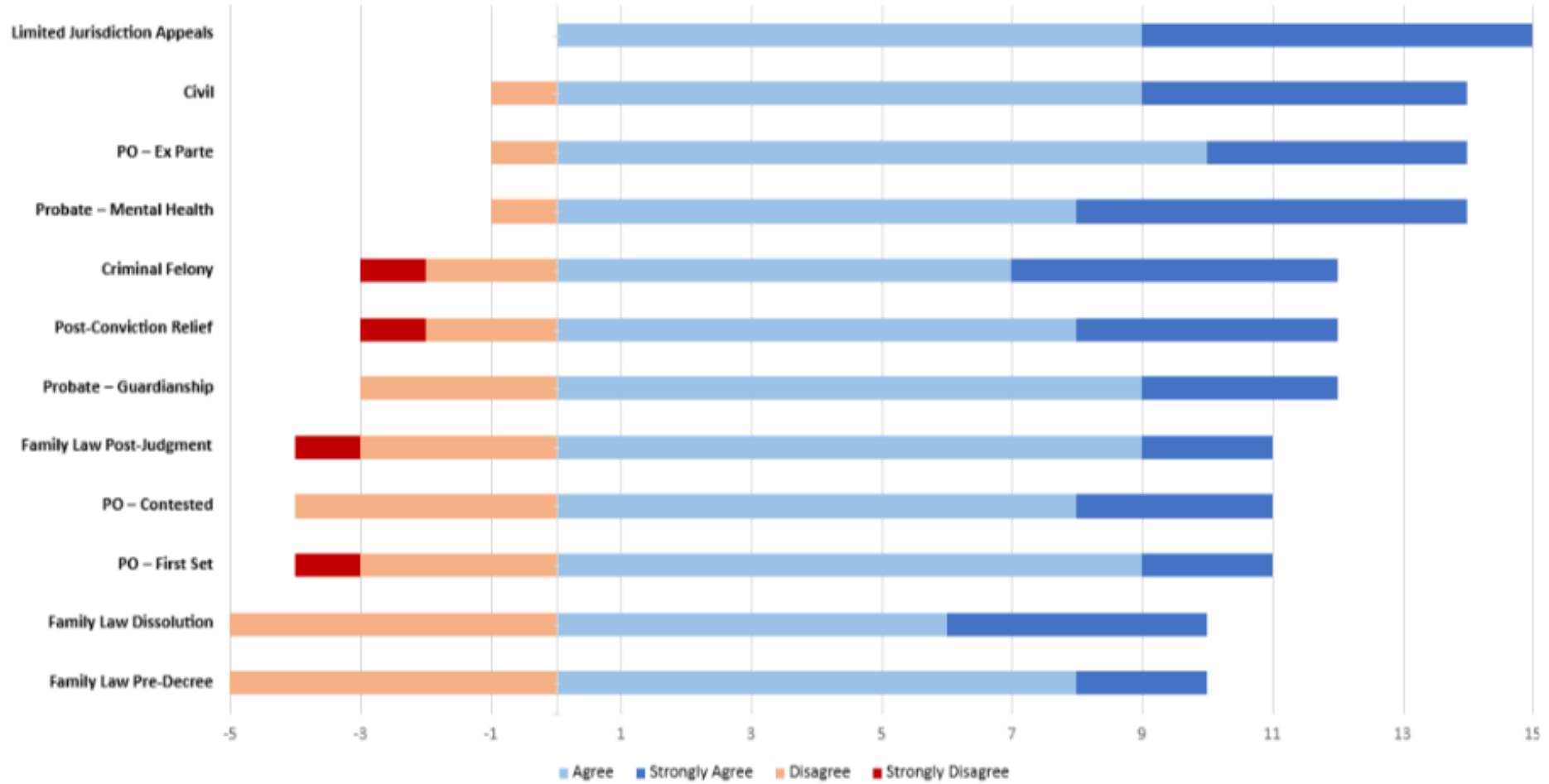
Superior Court Administrators Survey: Time Standards Report Accuracy

September 2025

Survey Overview

- Based on discussion at the Superior Court Administrators Annual meeting, a survey was designed to gain feedback on time standards report accuracy
- Survey was open for two weeks and sent to superior court administrators in all counties
- 14 out of 15 counties responded

Report Accurately Reflects Court Data



The following reports accurately reflect our court's actions and data

Most Accurate

1. Limited Jurisdiction Appeals
2. Probate – Mental Health
3. Protective Order – Ex Parte
4. Superior Court Civil
5. Probate – Guardianship/Conservatorship

The following reports accurately reflect our court's actions and data

Least Accurate

1. Family Law Dissolution
2. Family Law Pre-Decree Temp Orders
3. Protective Order – Contested Hearings Held
4. Protective Order – First Contested Hearing Set
5. Family Law Post-Judgment Motions
6. Criminal Felony
7. Criminal Post-Conviction Relief

Comments on Least Accurate Reports

- The performance of the court's judicial officers is not accurately reflected in the data entry. For example: An order that would have been a stop-code is embedded in a minute entry that is not a stop-code.
- The stop-codes and docketing on events are too varied and often left for interpretation by the clerks.

Data Entry

- In most counties, Clerk's Office staff and Court Staff can add, update, and delete Calendar Events/Court Dates
- In most counties, Clerk's Office staff have primary responsibility over adding, updating, and deleting Case Statuses
- In most counties, Clerk's Office staff have primary responsibility over adding, updating, and deleting events in the Register of Actions
- Most reports utilize case status and ROA events in their time calculations. Therefore, the Clerk's Offices have significant impact on these reports

Additional Survey Comments

- Recommend additional training on data entry, specifically as it relates to time standards trigger events
- Improve coordination of data corrections between Clerk's Office and Caseflow Manager or other designated staff
- Allow designated court staff access to data entry

Discussion & Proposal

- What are your thoughts on these results?
- Any surprises?
- Would a workgroup to look at superior court time standards and how to improve the report's accuracy be a good idea?
- If there was a workgroup, who would you recommend we contact to invite as a member?

Thank you

Jeff Fine, jfine@courts.az.gov

Laura Ritenour, lritenou@courts.az.gov

Michael Wise, miwise@courts.az.gov

September 2025

**STEERING COMMITTEE ON DATA-BASED COURT PERFORMANCE
AND DATA STANDARDS**

Date of Meeting:	Type of Action Required:	Subject:
September 3, 2025	<input type="checkbox"/> Formal Action/Request <input checked="" type="checkbox"/> Information Only <input type="checkbox"/> Other	FY25 Statewide Case Processing Time Standards Draft Report Trends

PRESENTER(S):

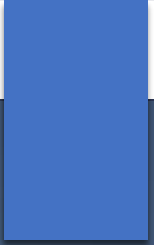
Laura Ritenour, Staff to Steering Committee on Data-Based Court Performance and Data Standards and Caseflow Management Specialist, AOC Court Services Division

DISCUSSION:

Laura Ritenour will provide an overview of the current draft data from the FY25 time standards time to disposition reports submitted by the courts. The data is still in draft status.

RECOMMENDED ACTION OR REQUEST (IF ANY):

For information only.



LAURA RITENOUR
MICHAEL WISE
SEPTEMBER 2025



Arizona FY25 Case Processing Time Standards Trends

(draft)

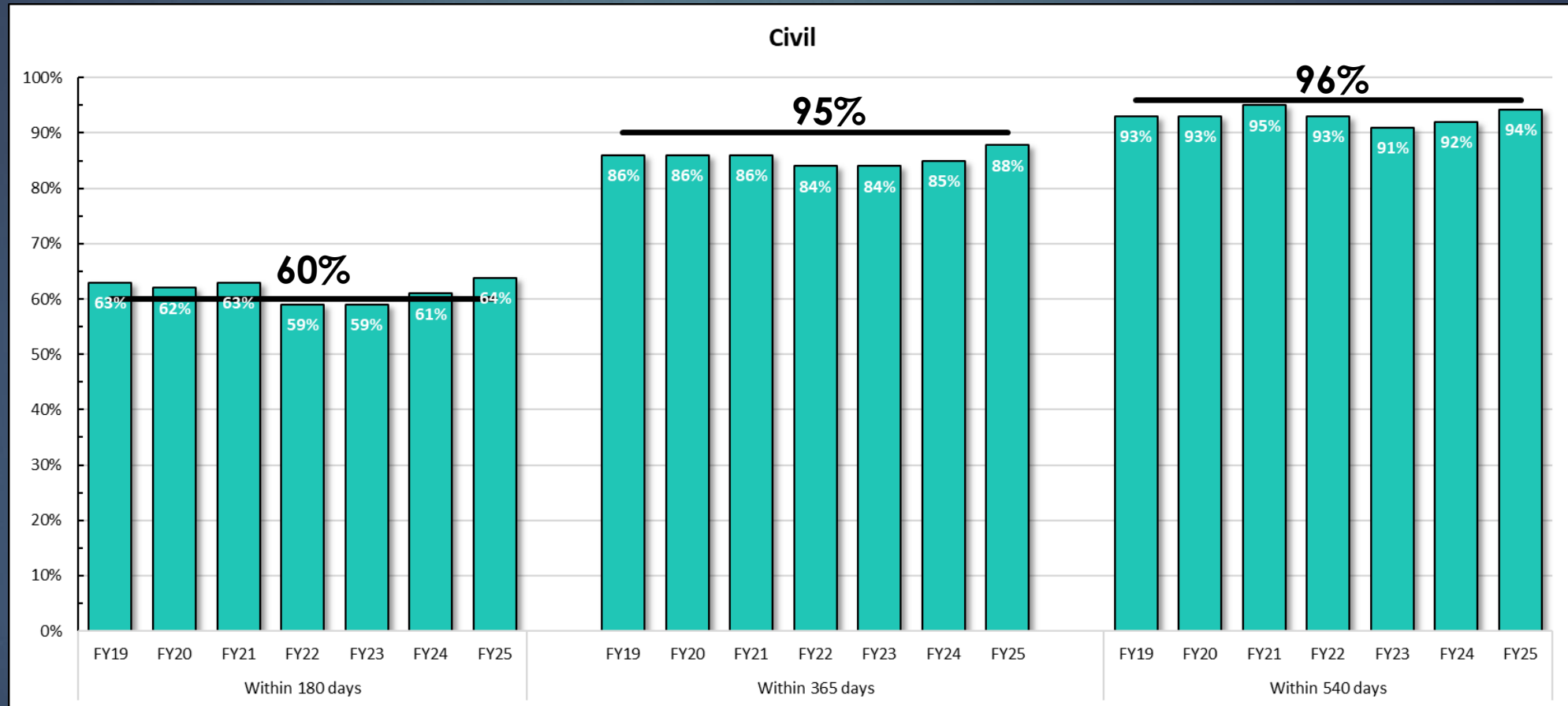
Overview

This presentation displays FY25 statewide trends of Arizona Case Processing Time Standards data submitted to the AOC as of August 22, 2025. The report is in draft status.

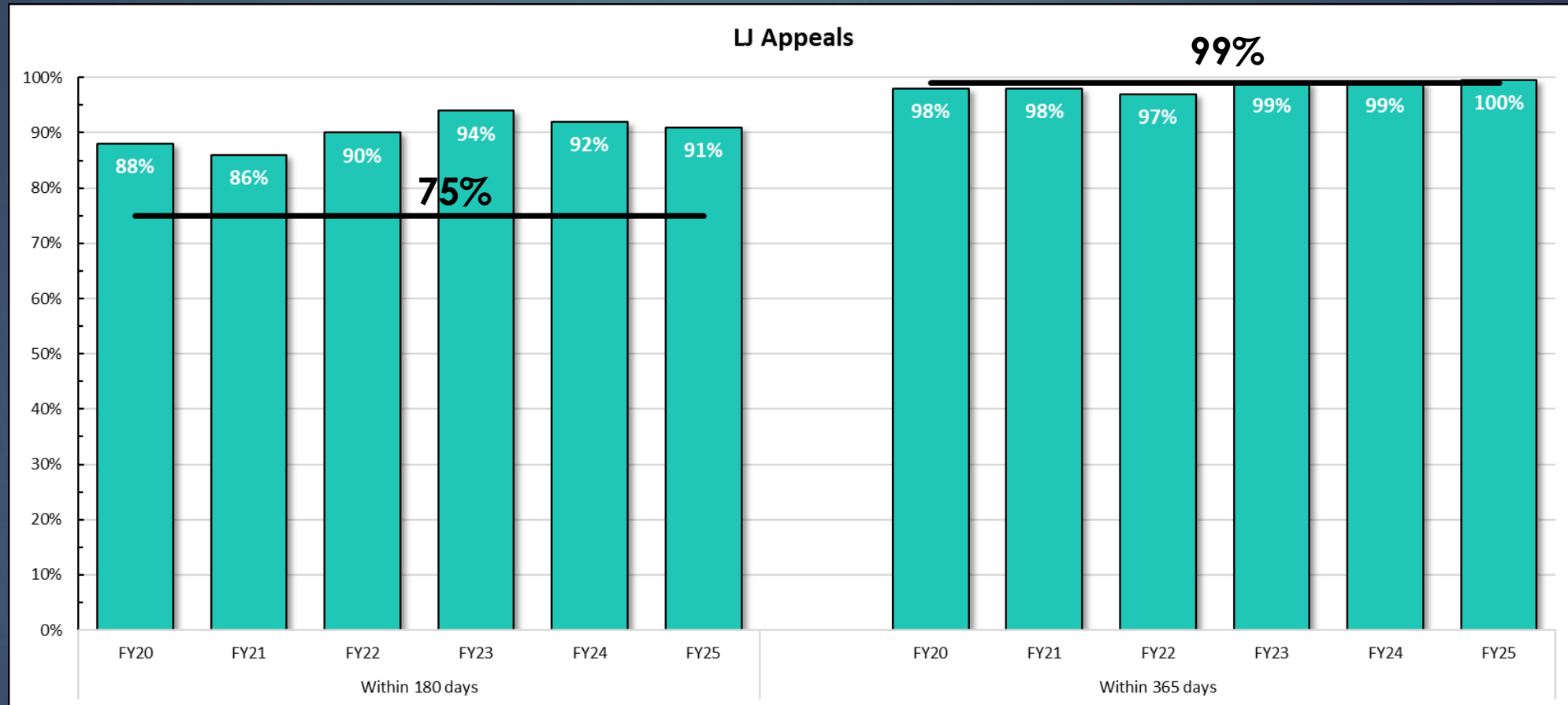


Superior Court Data

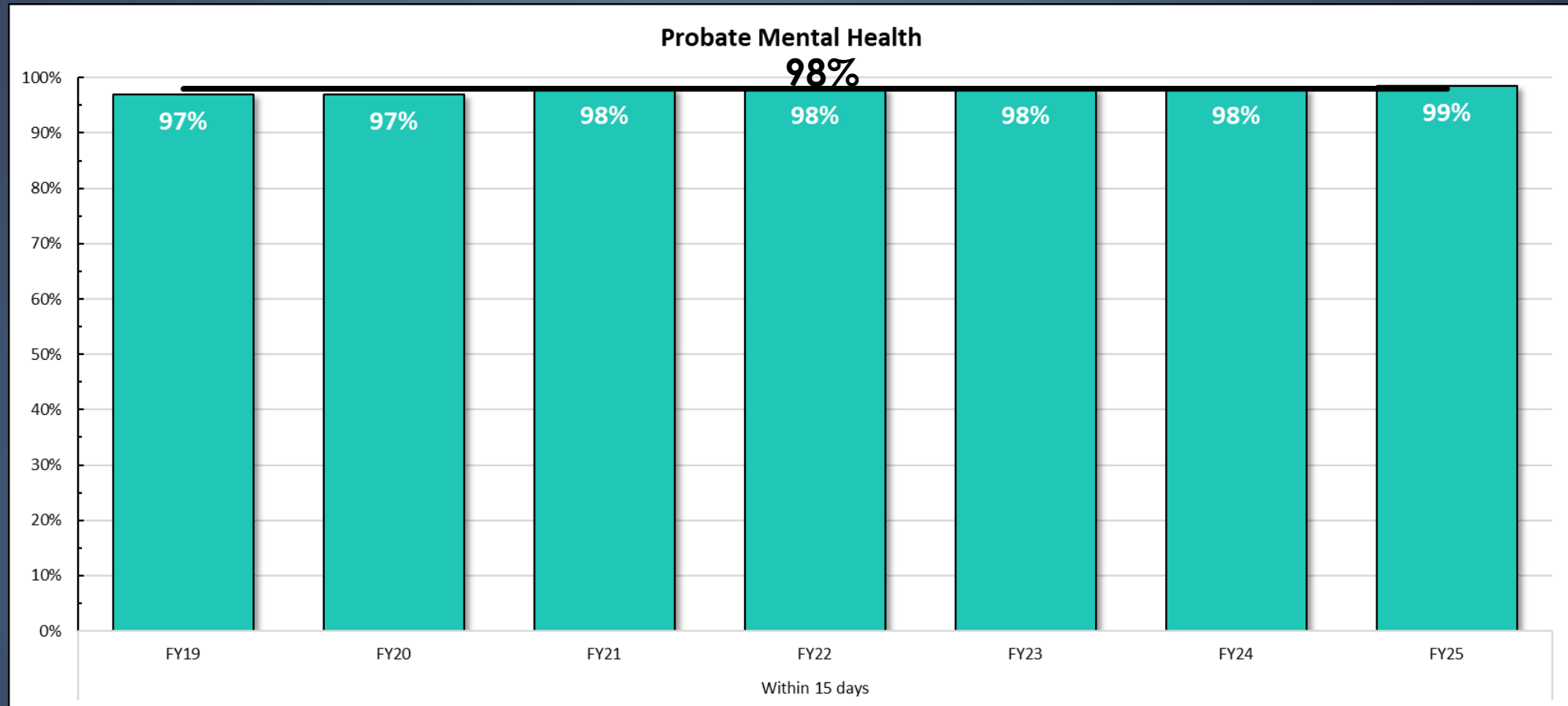
Superior Court Civil



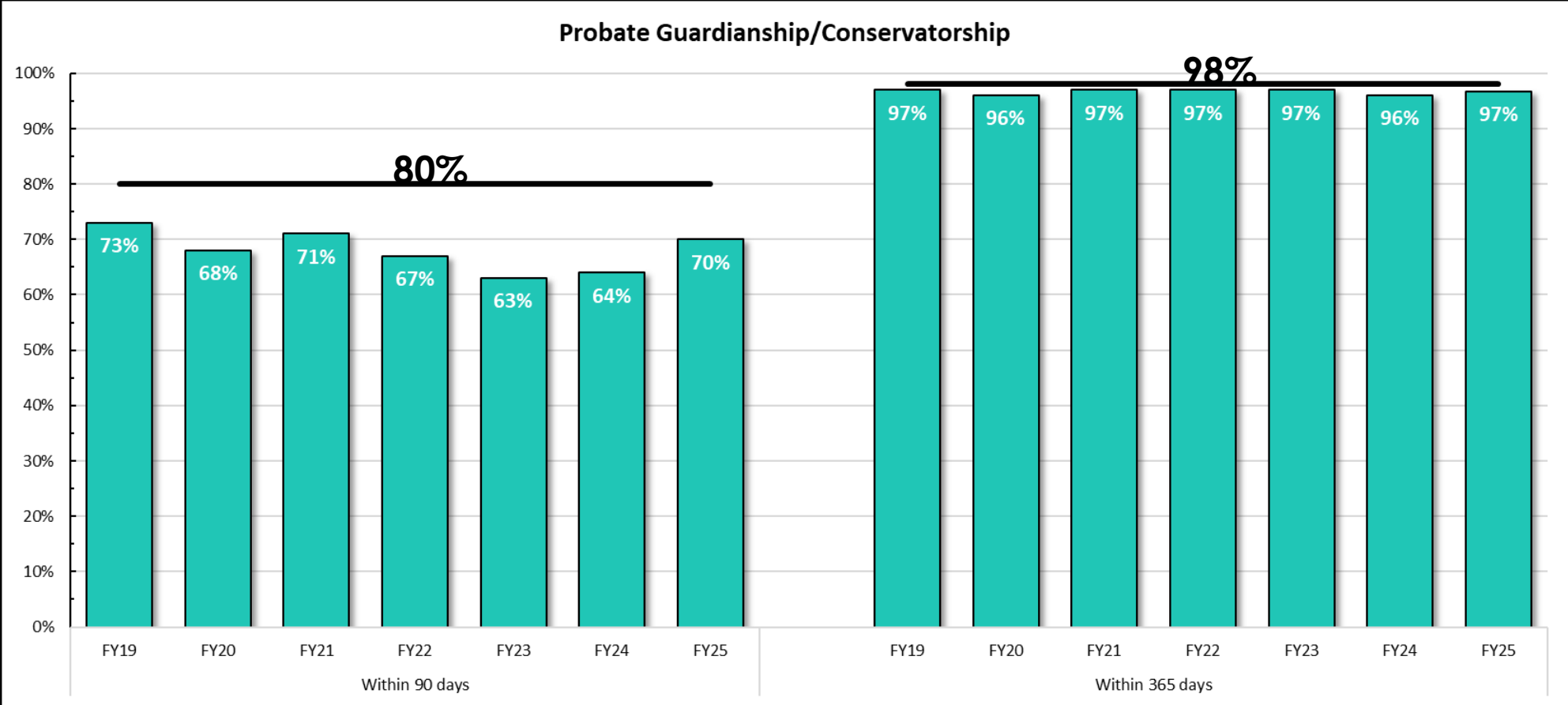
Limited Jurisdiction Appeals



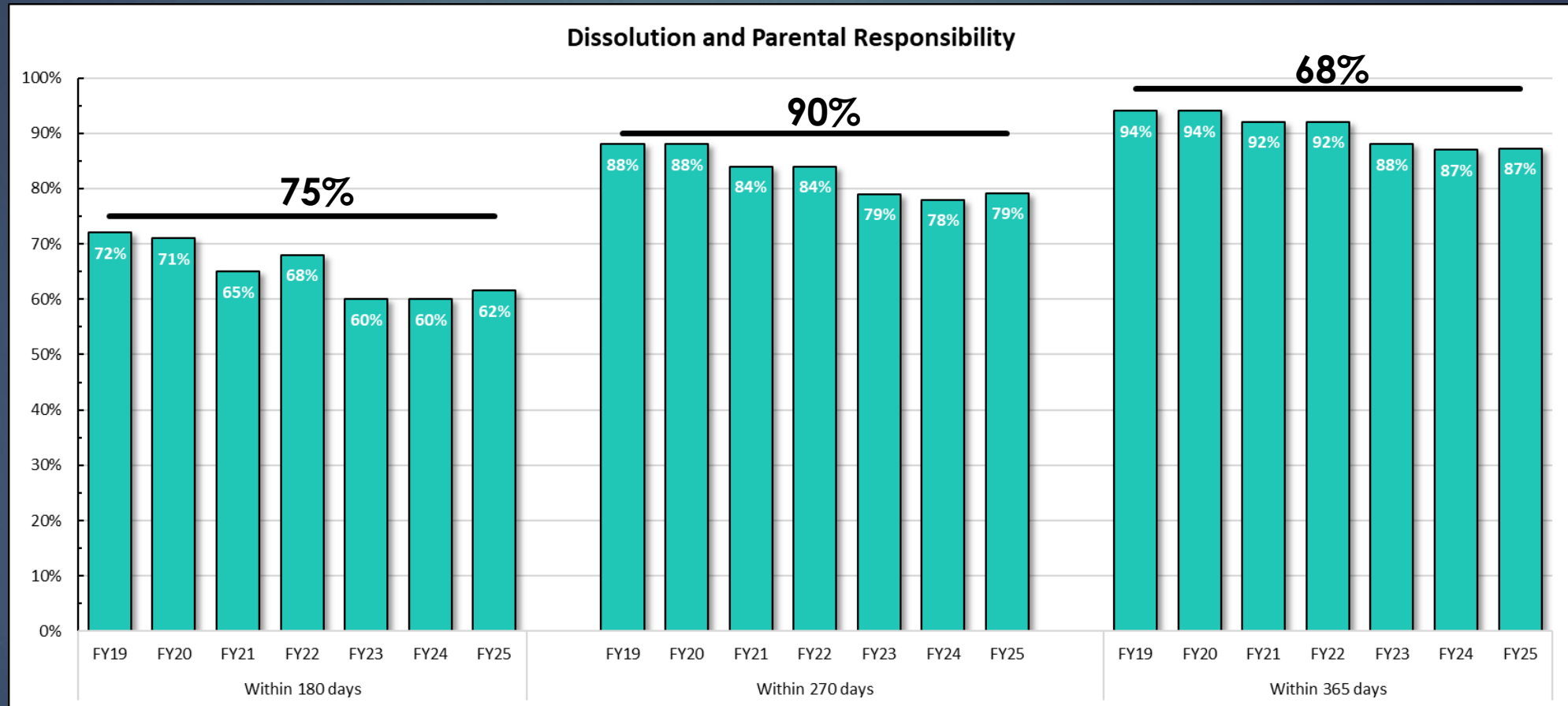
Mental Health



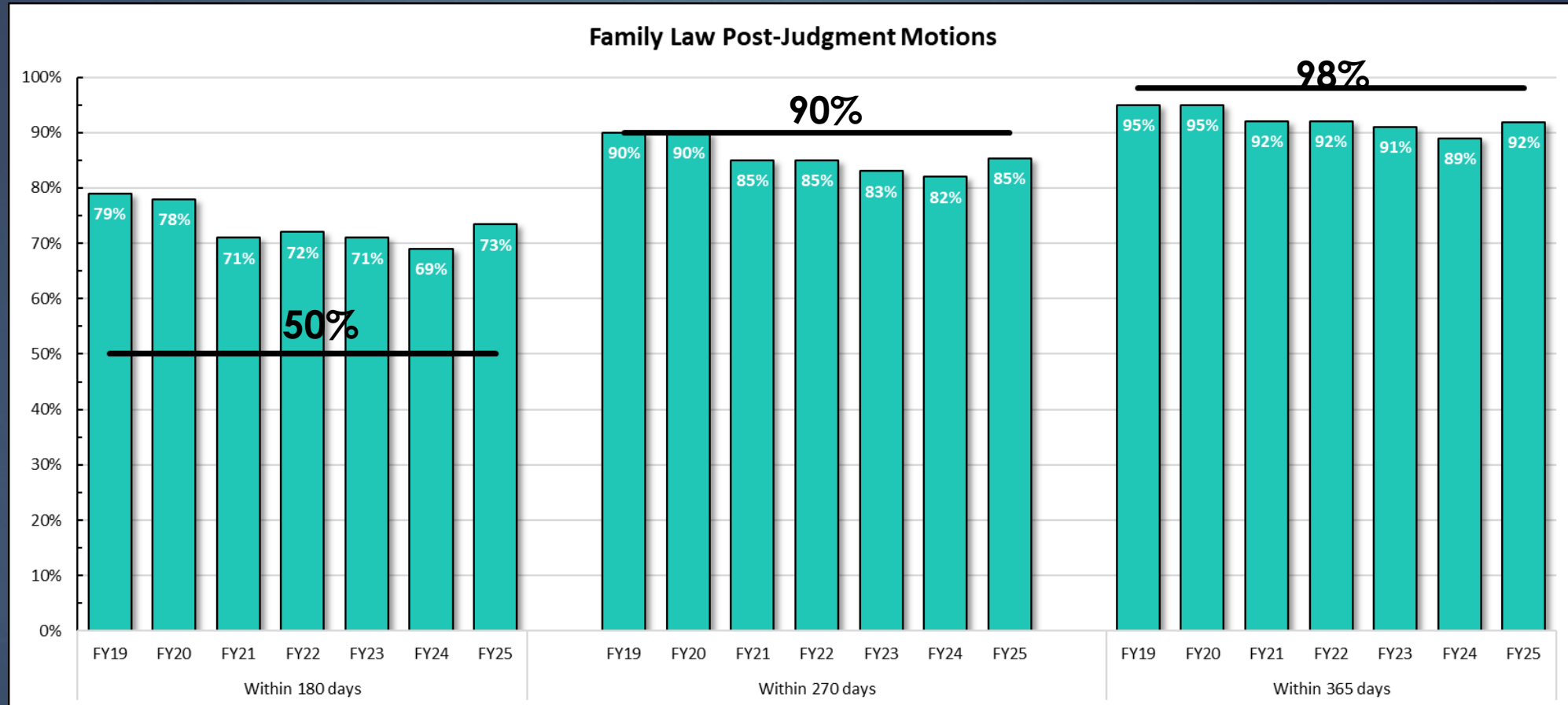
Guardianship/Conservatorship



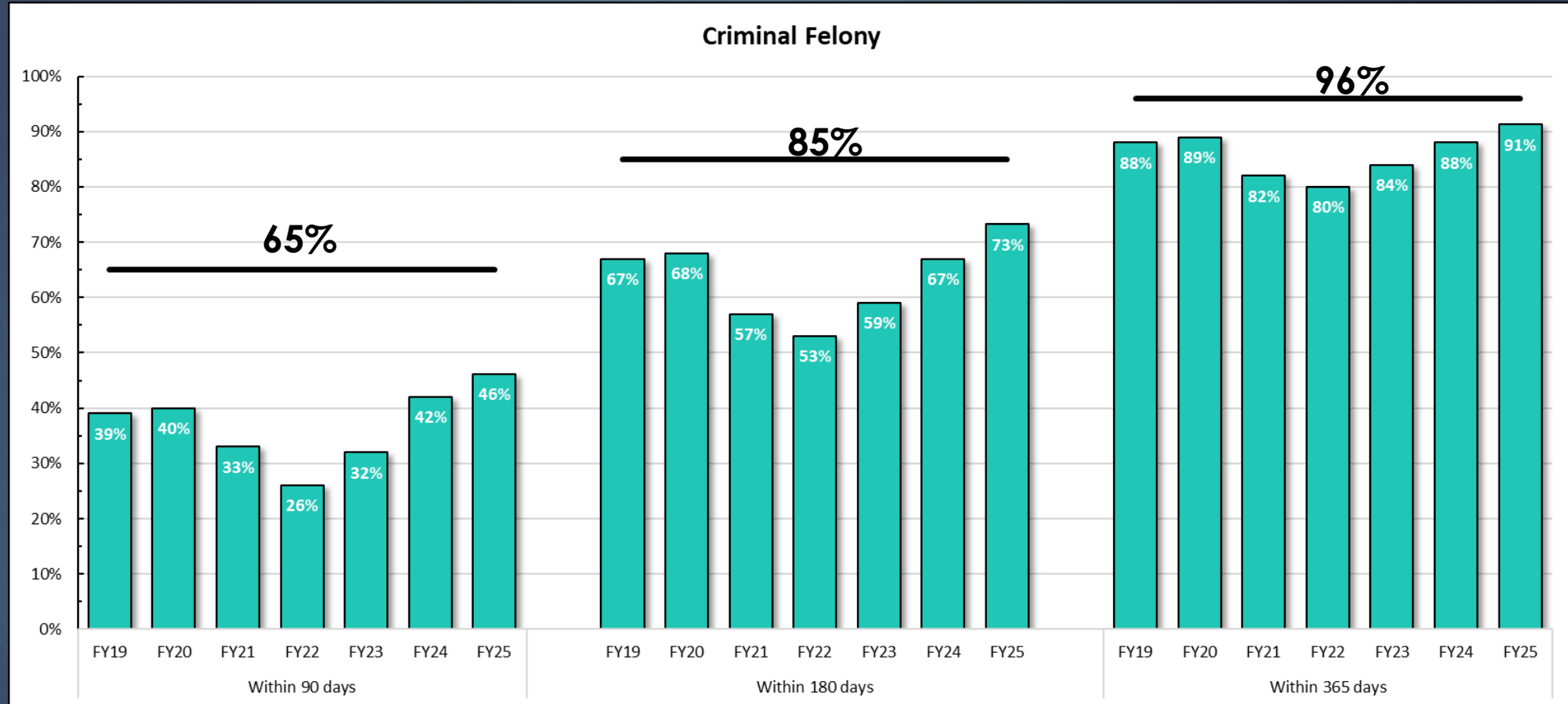
Dissolution and Allocation of Parental Responsibility



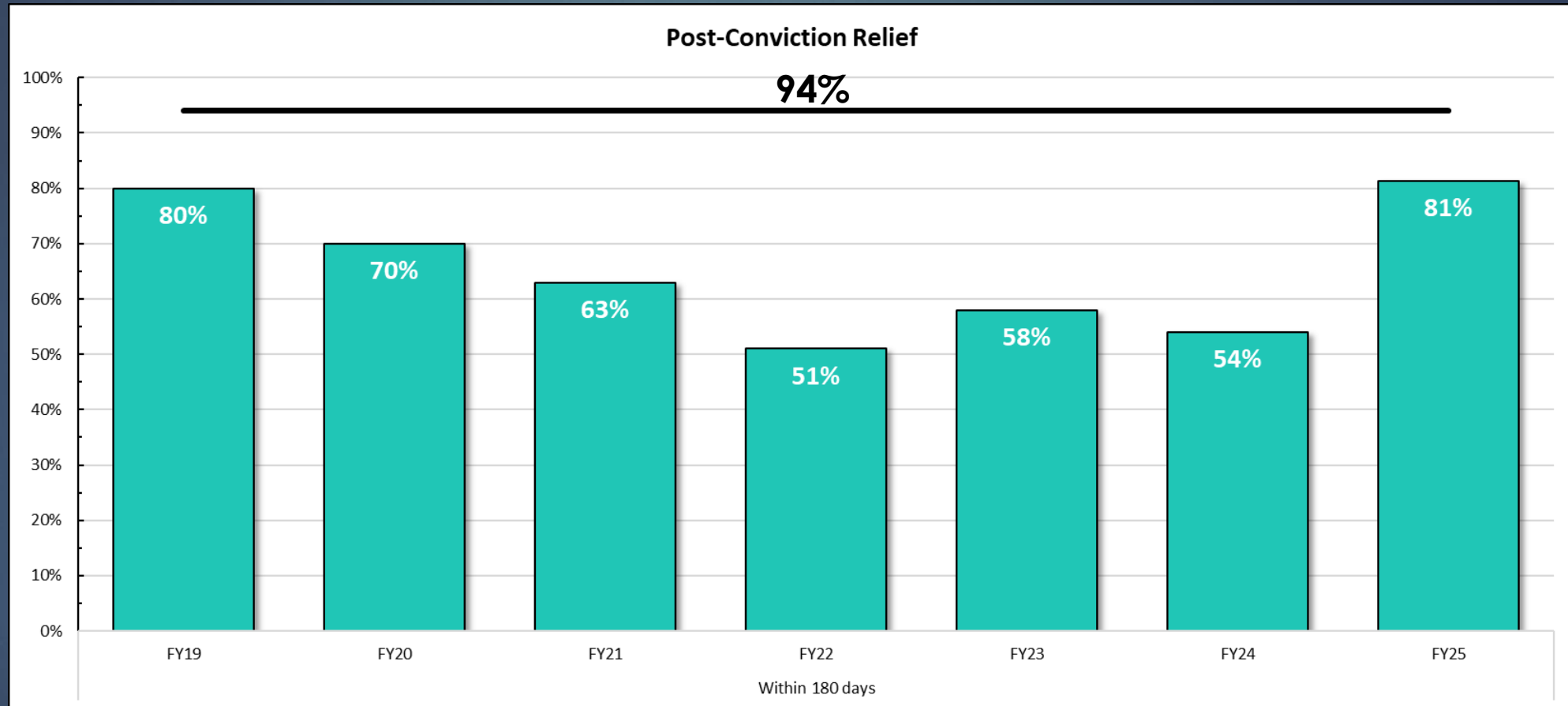
Family Law Post- Judgment Motions



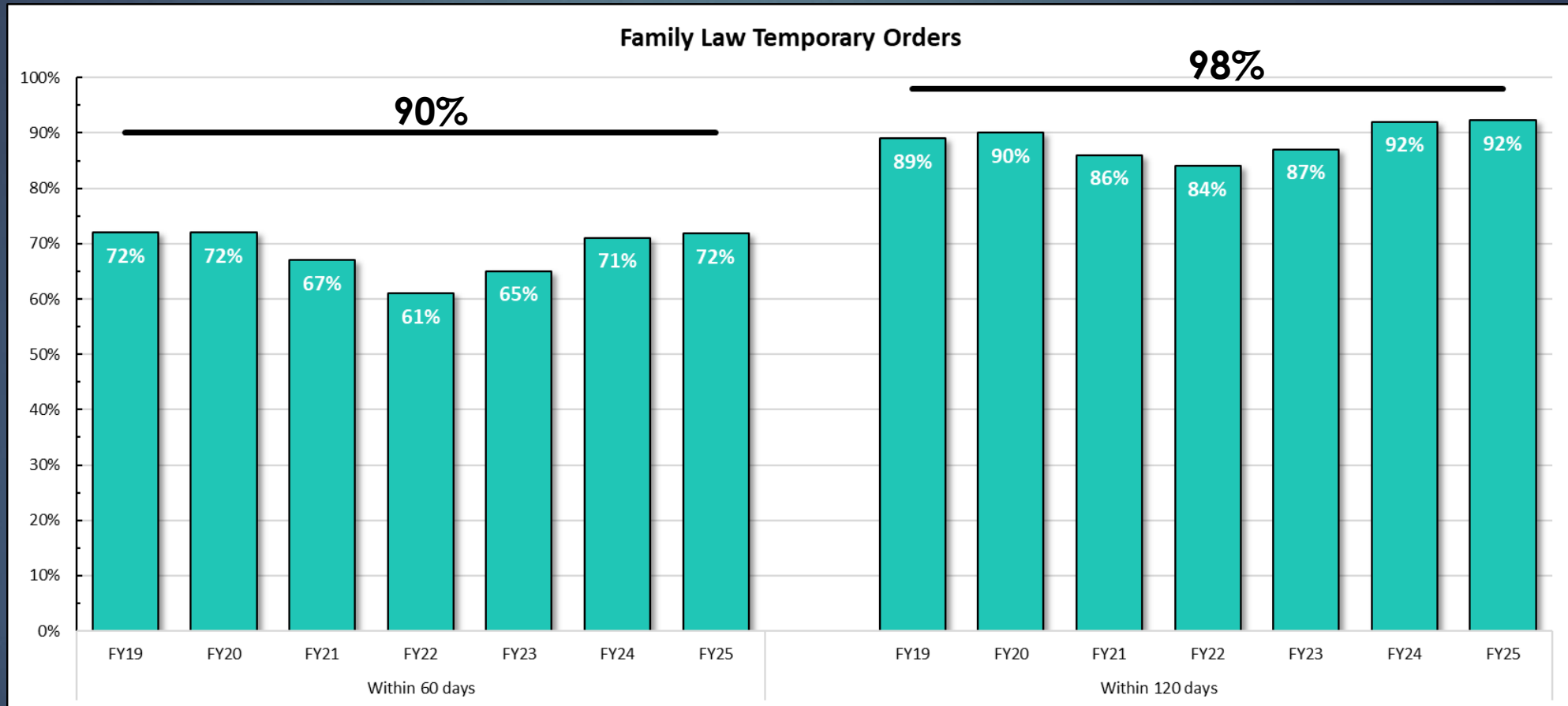
Criminal Felony



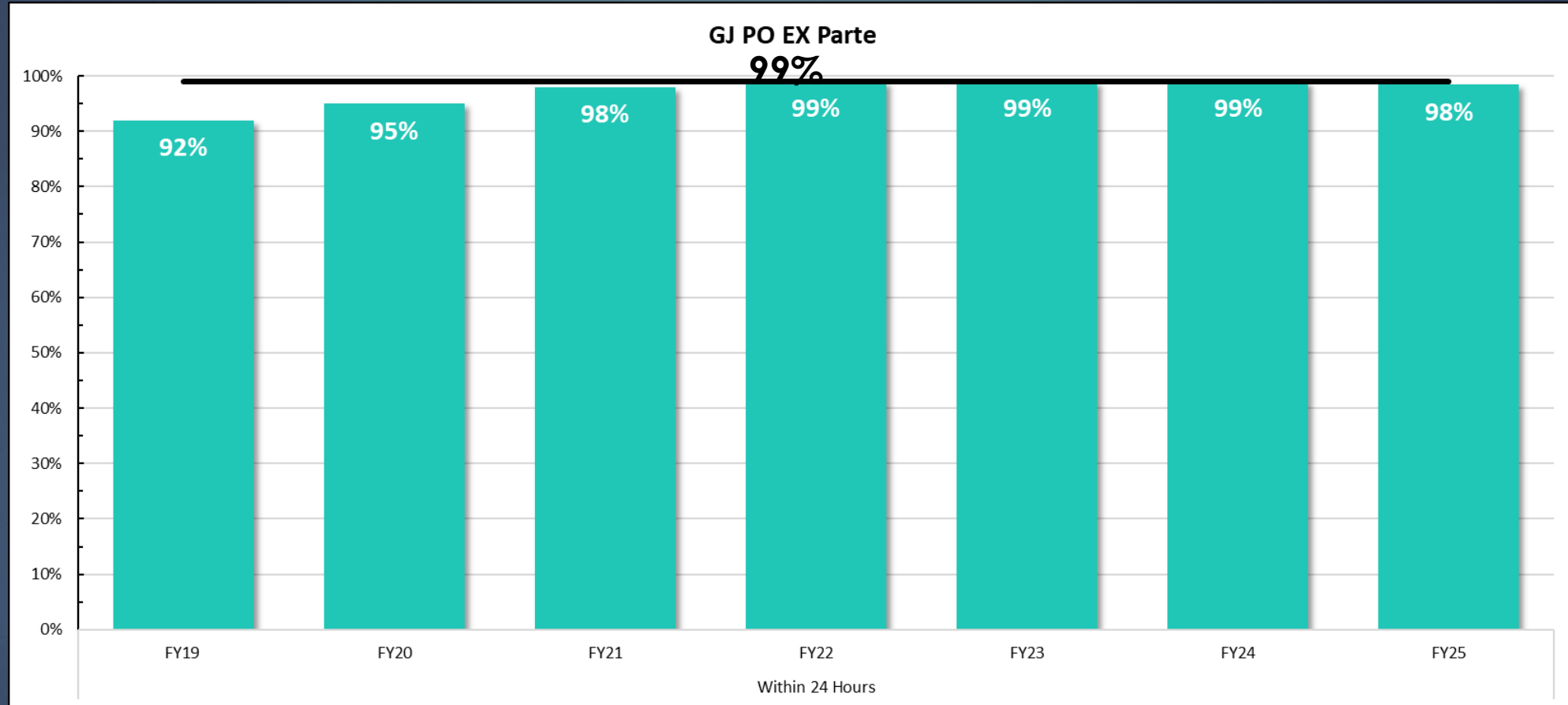
Post -Conviction Relief



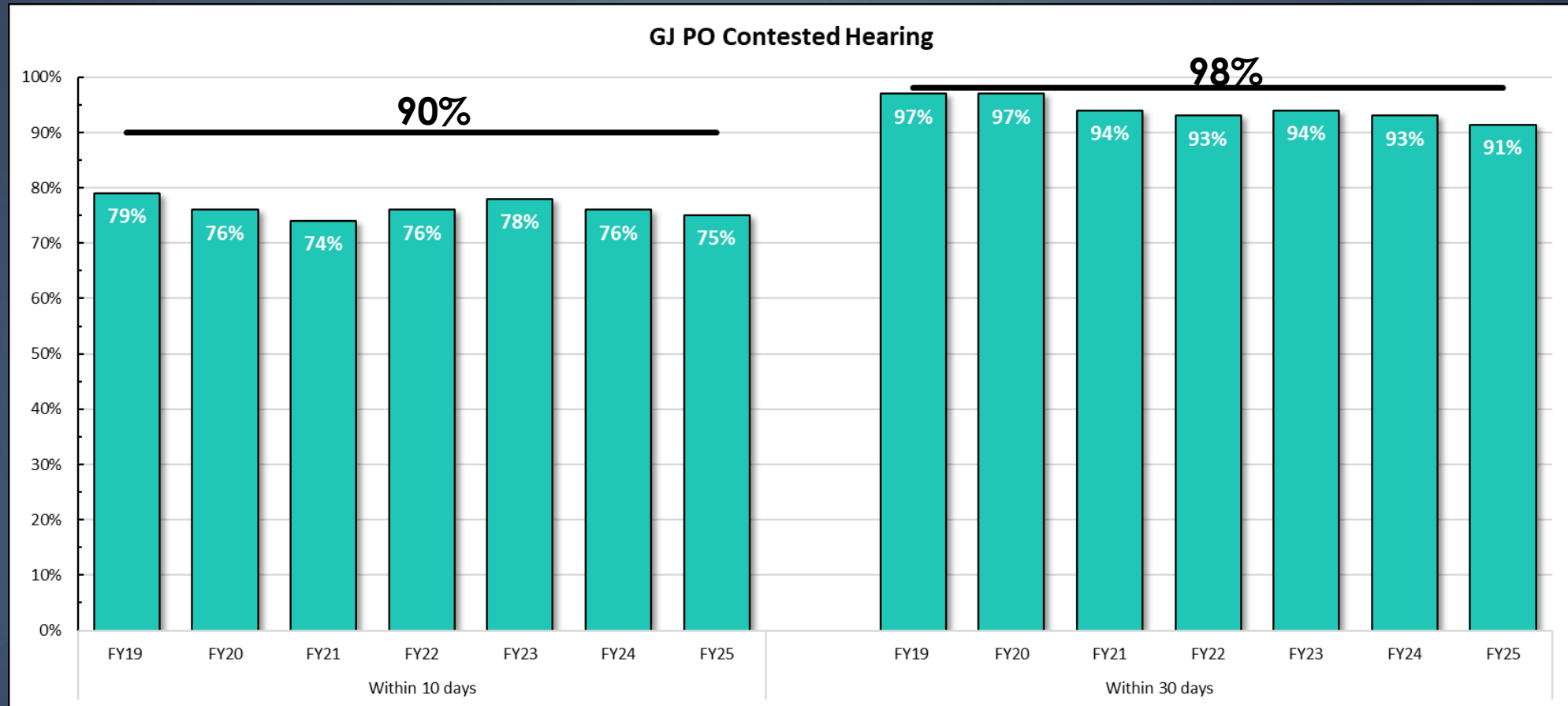
Family Law Temporary Orders



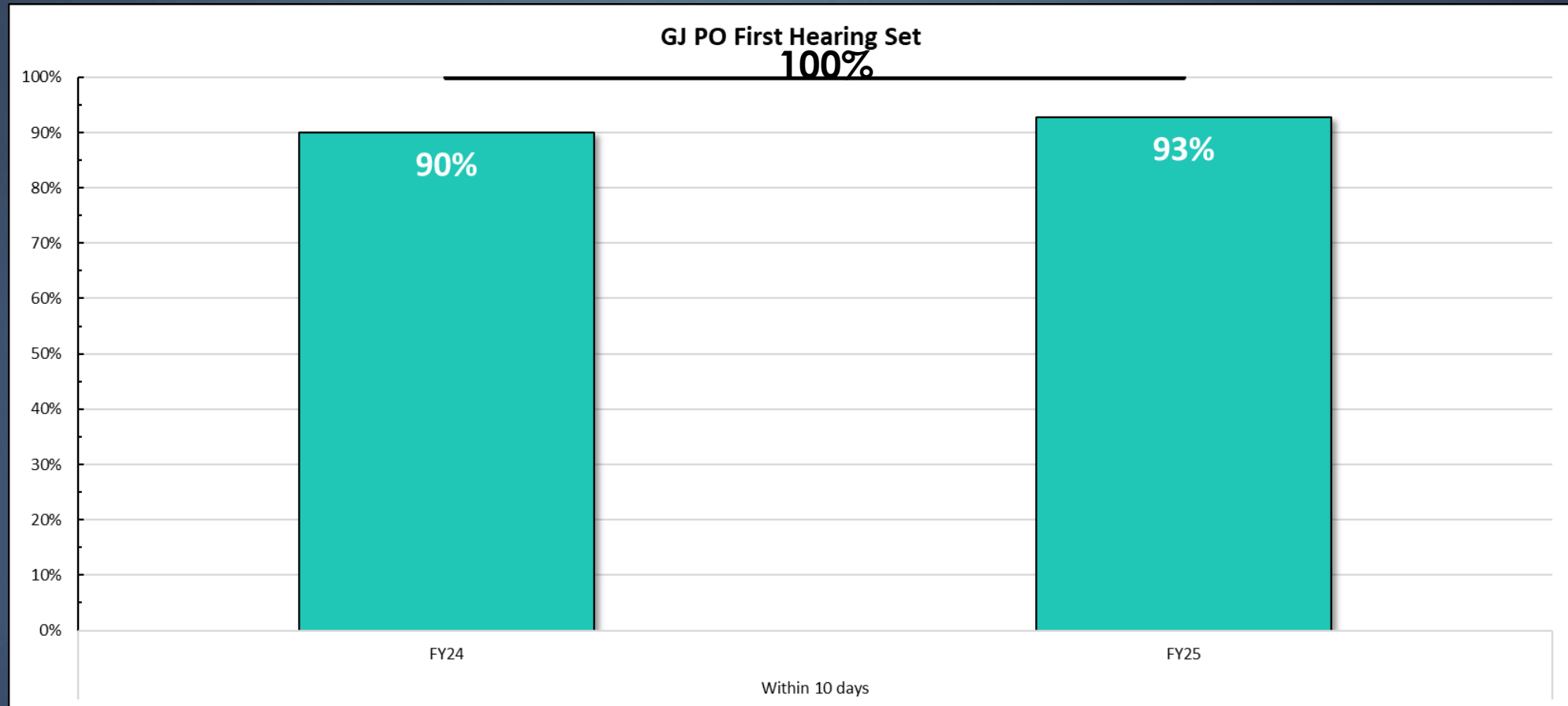
Ex Parte Protection Orders



Contested PO Hearings – Hearings Held



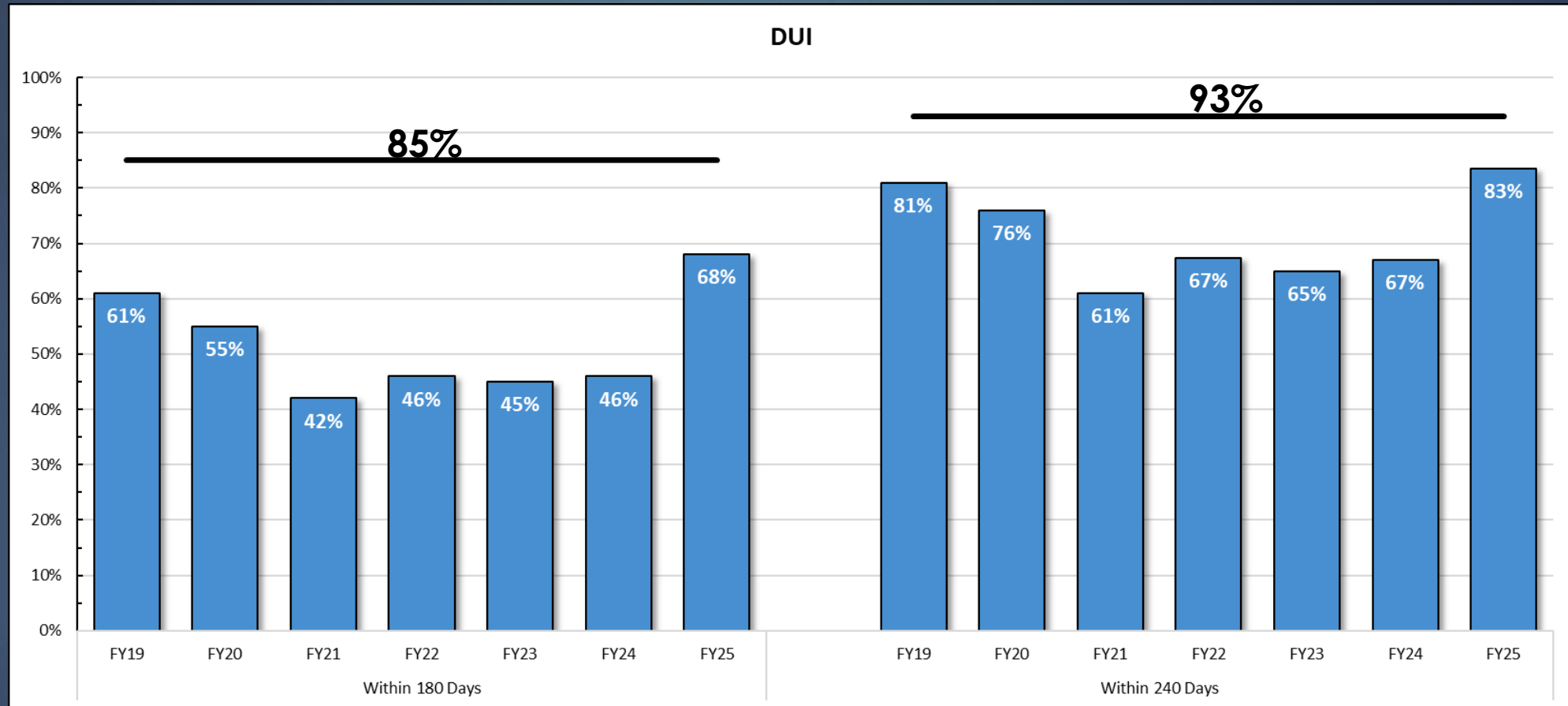
Contested PO Hearings – First Hearing Set



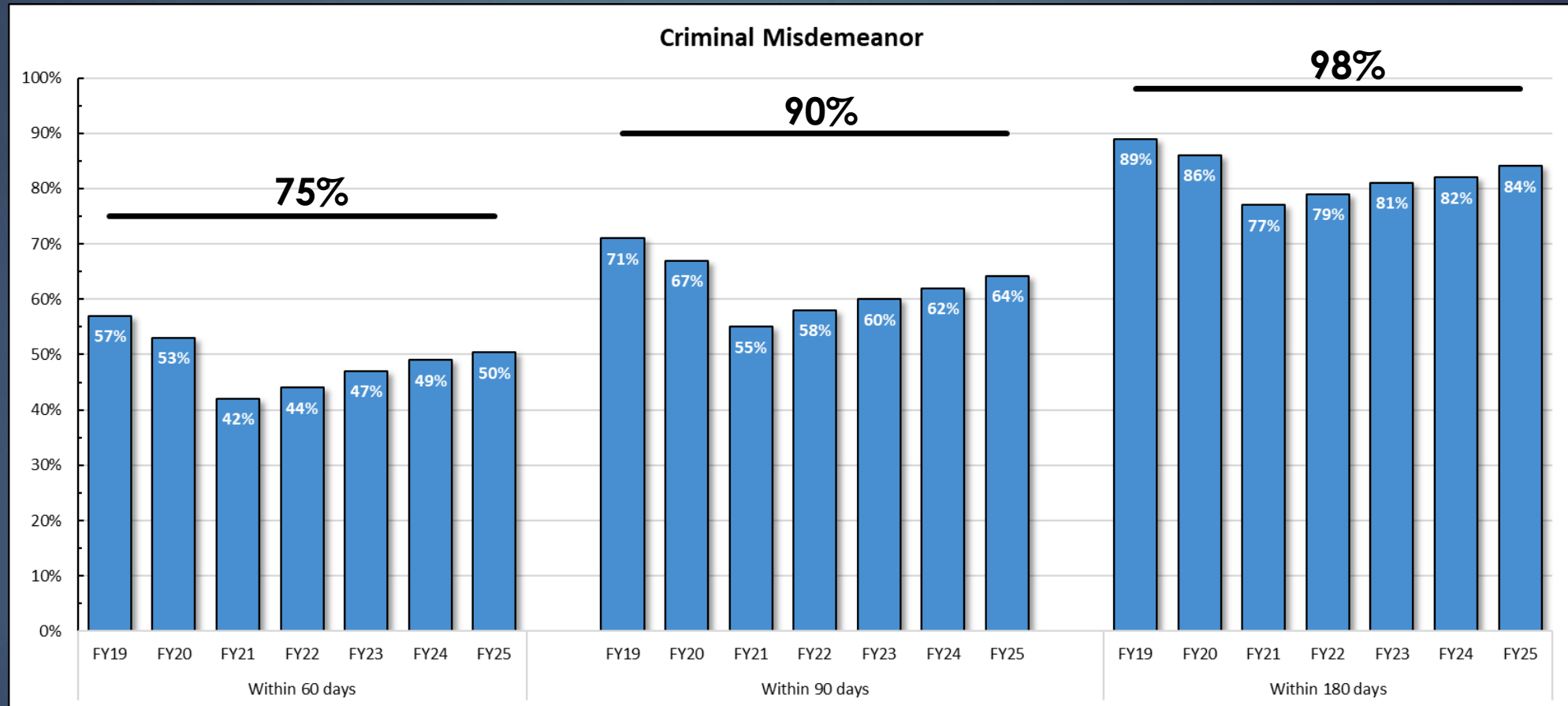
Justice and Municipal Court Data



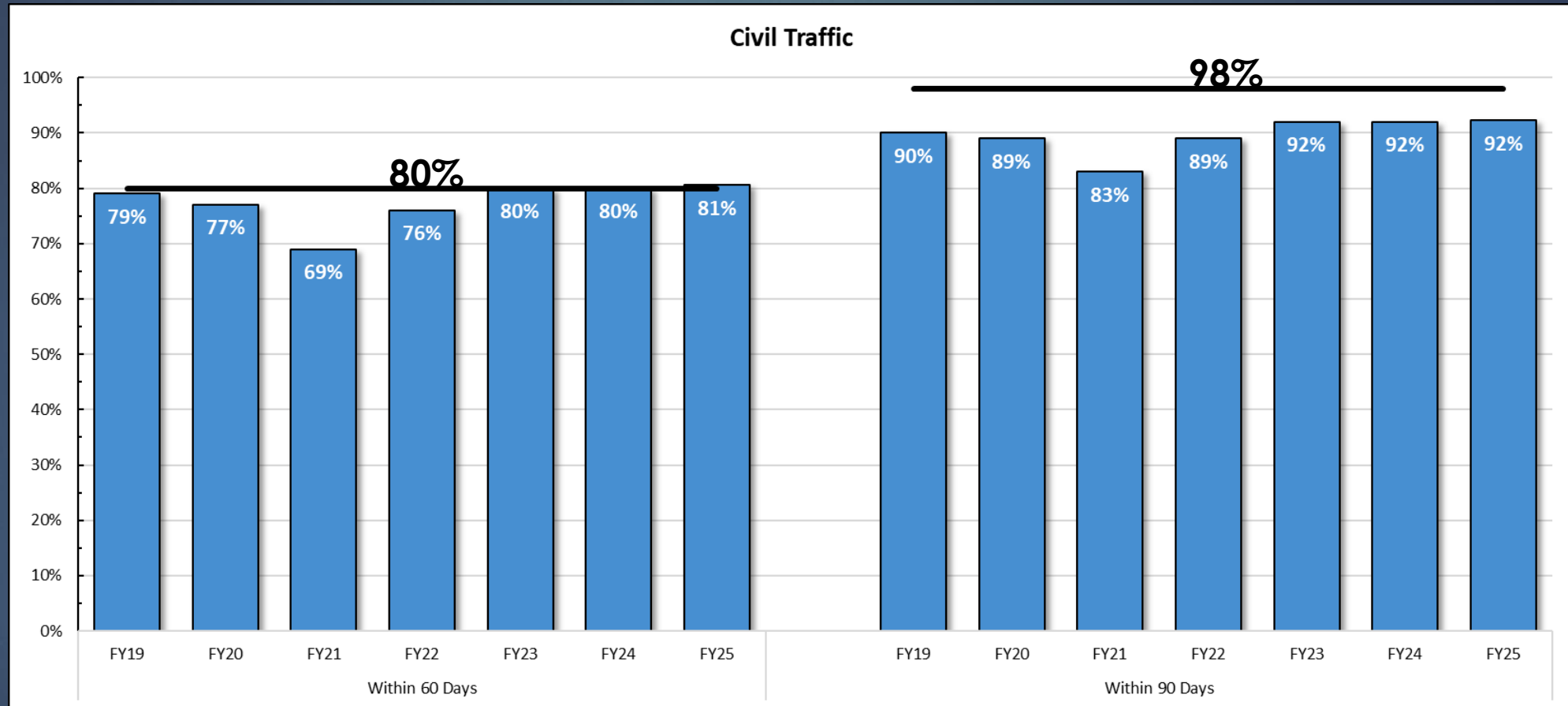
DUI



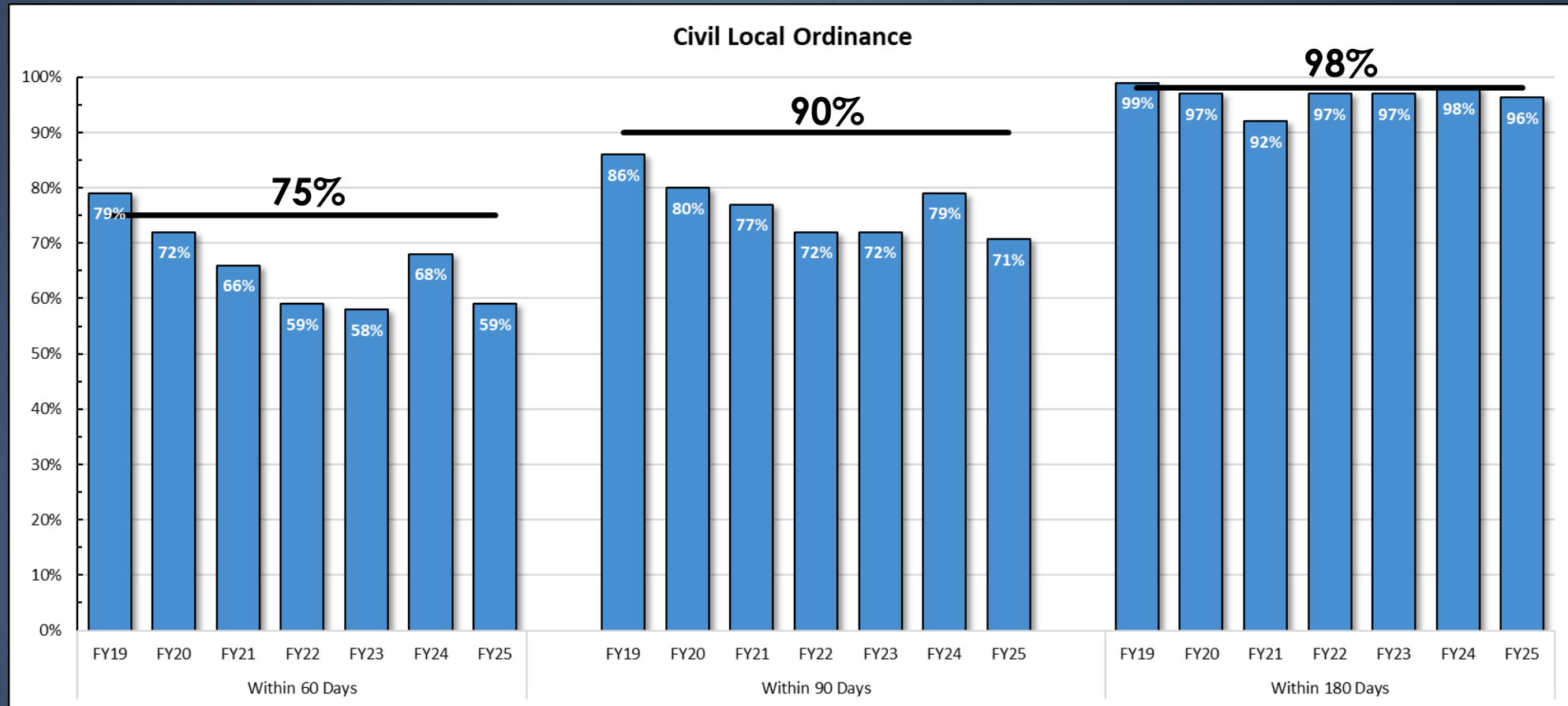
Misdemeanor



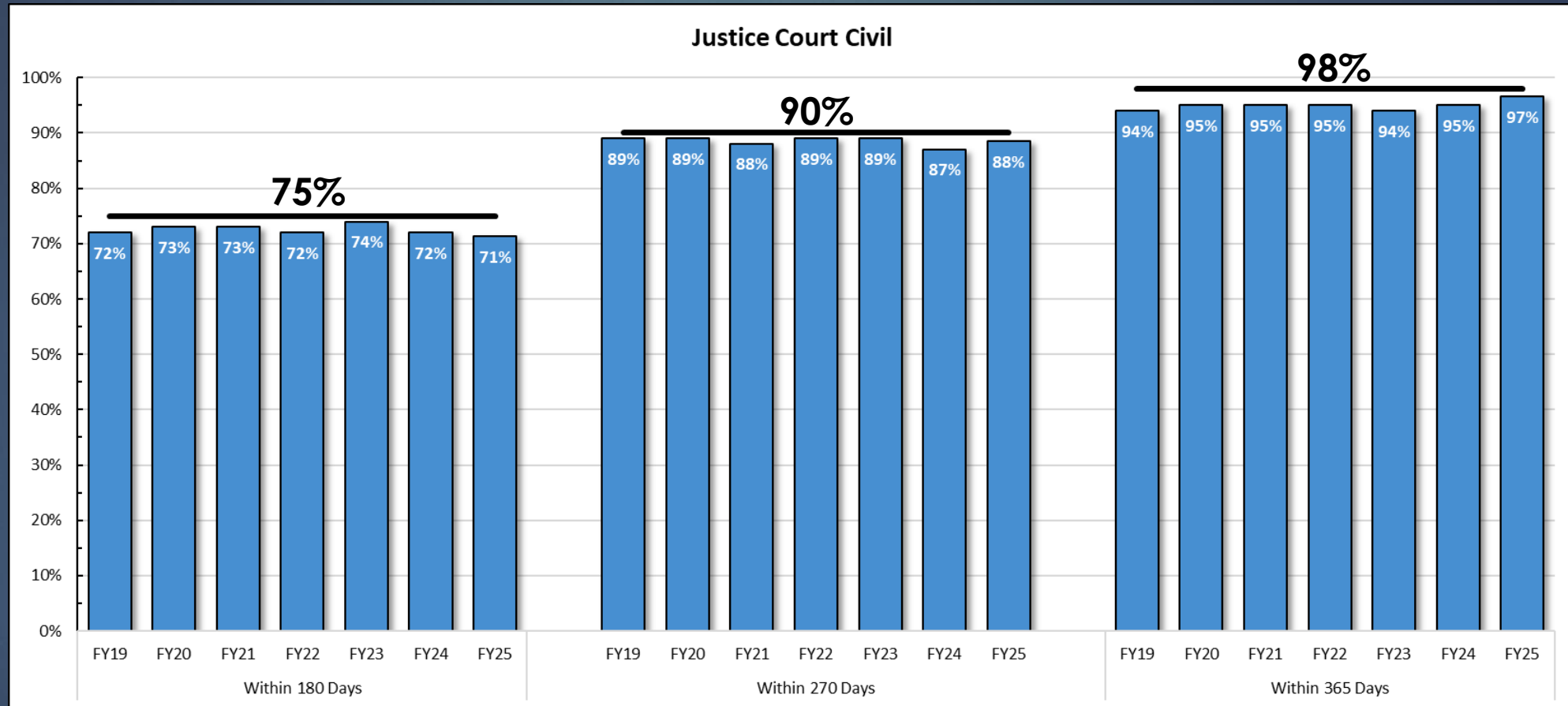
Civil Traffic



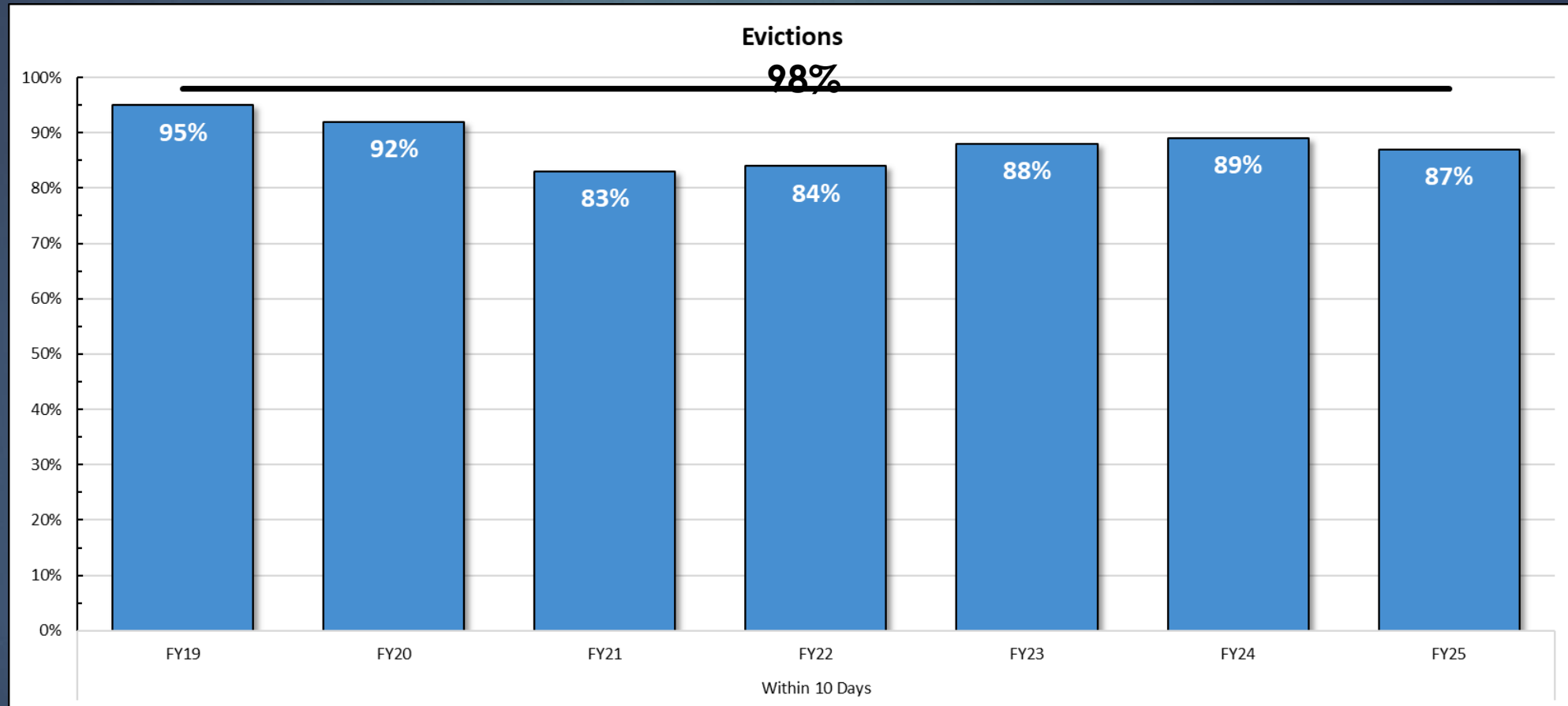
Civil Local Ordinance



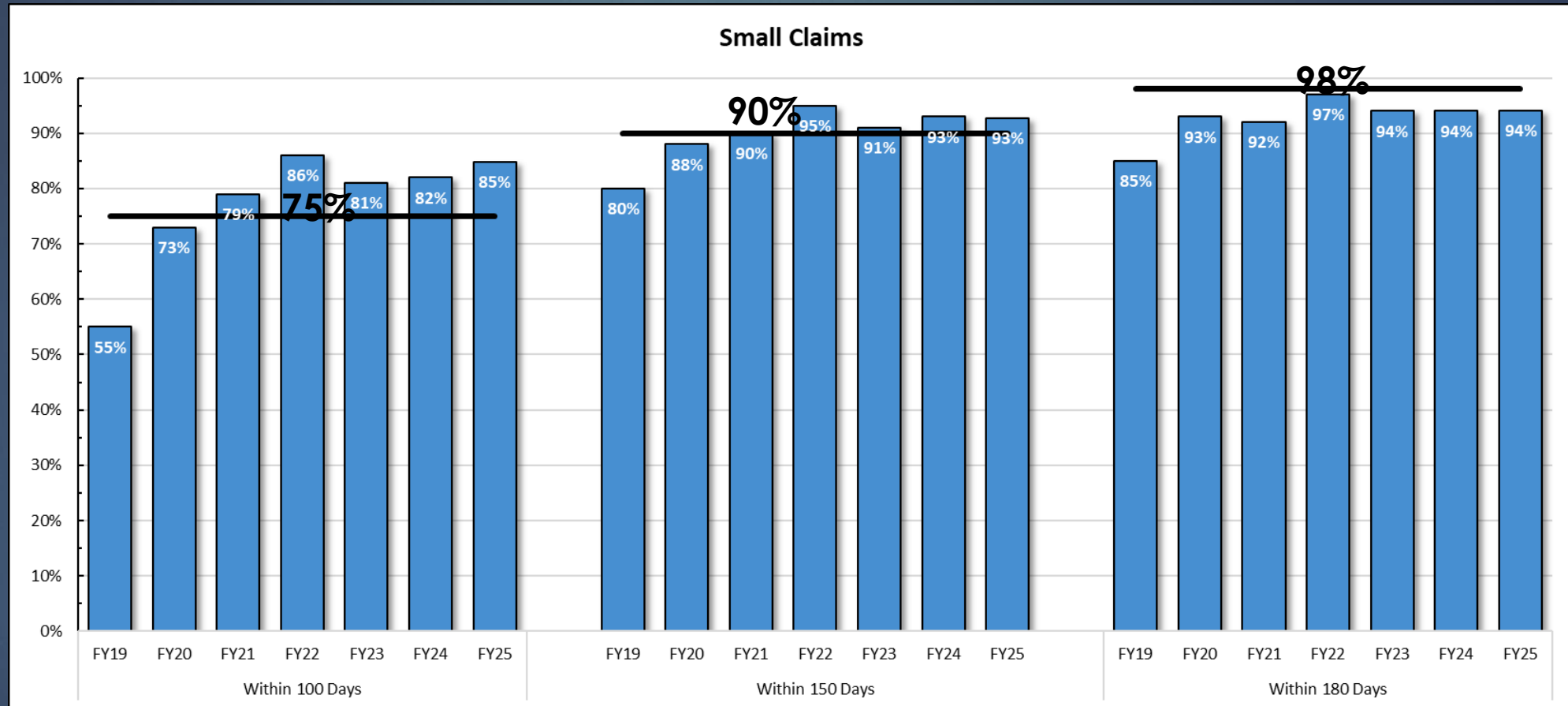
Justice Court Civil



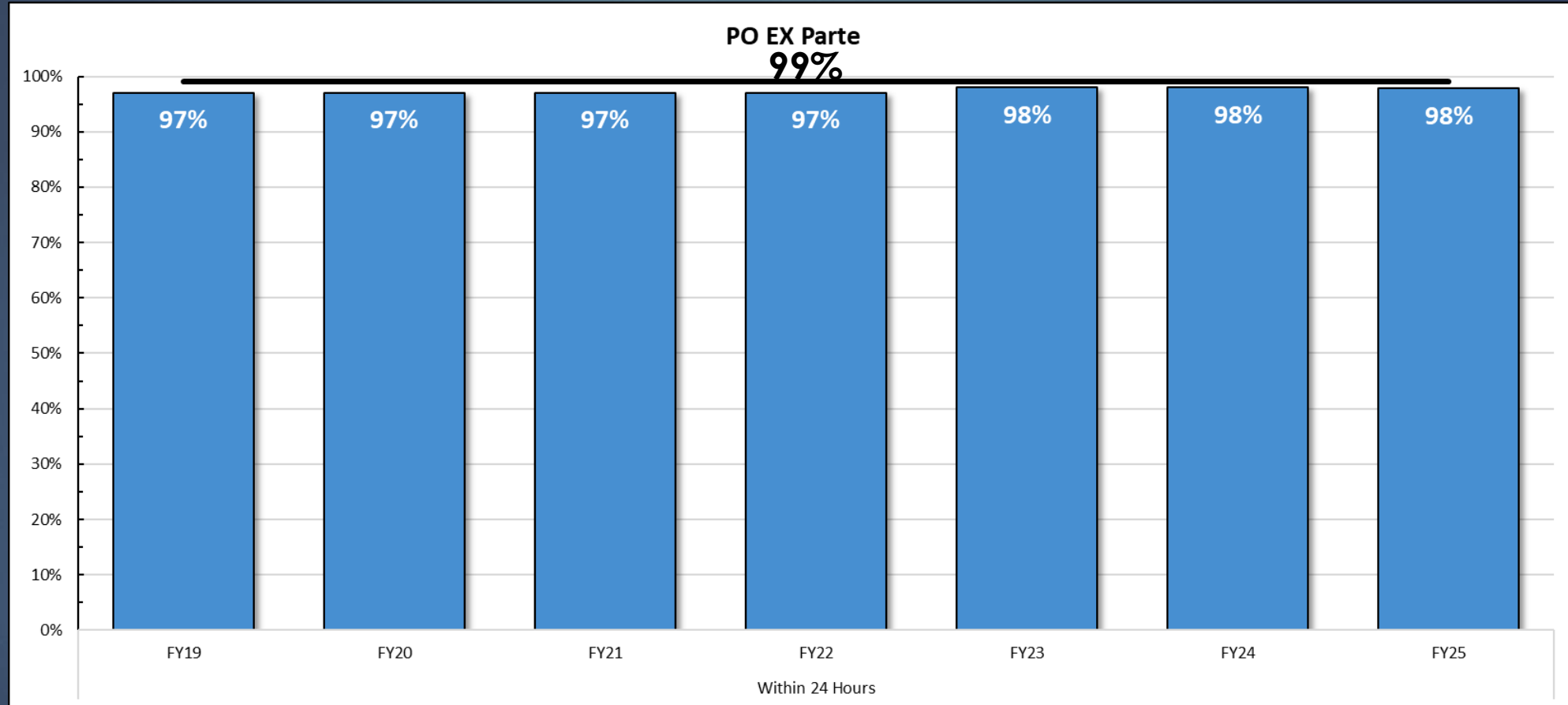
Eviction Actions



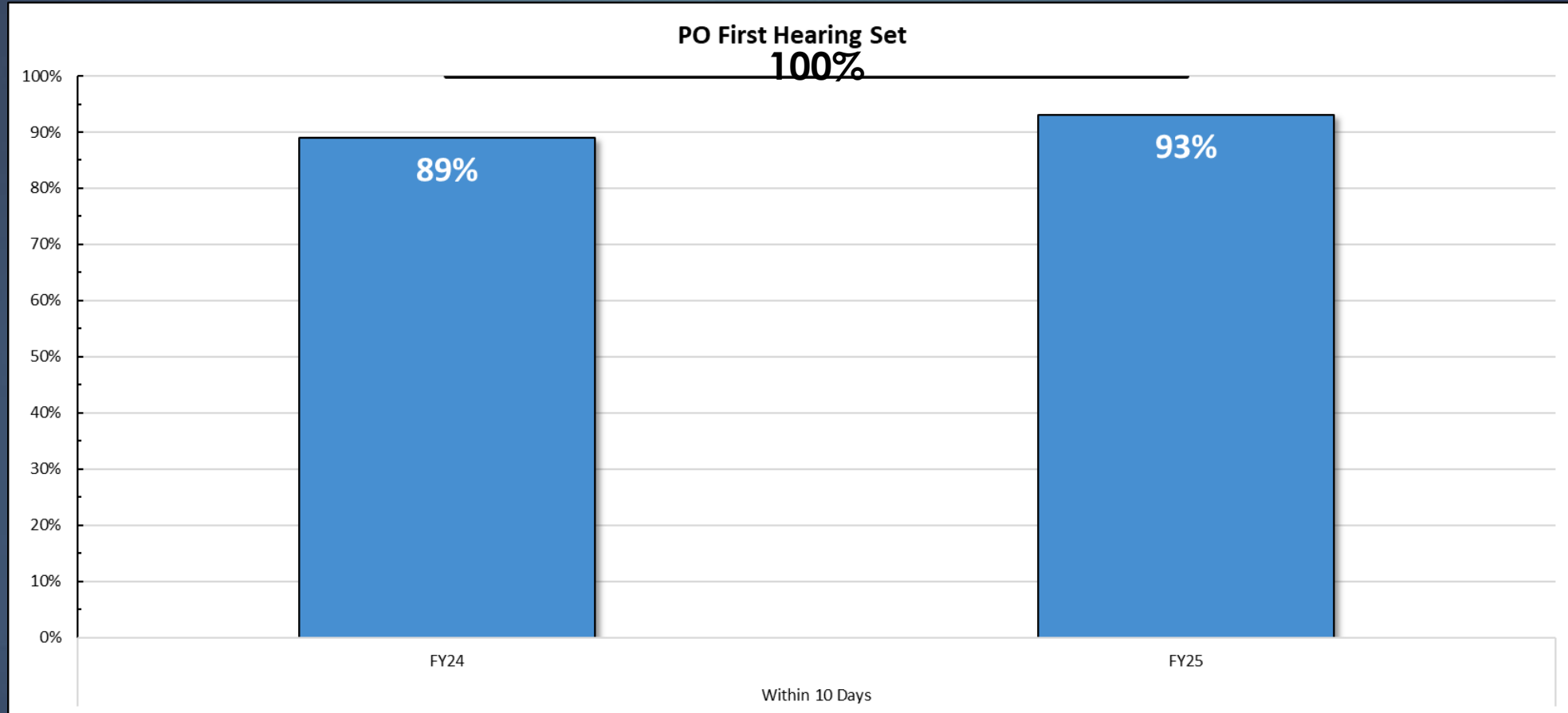
Small Claims



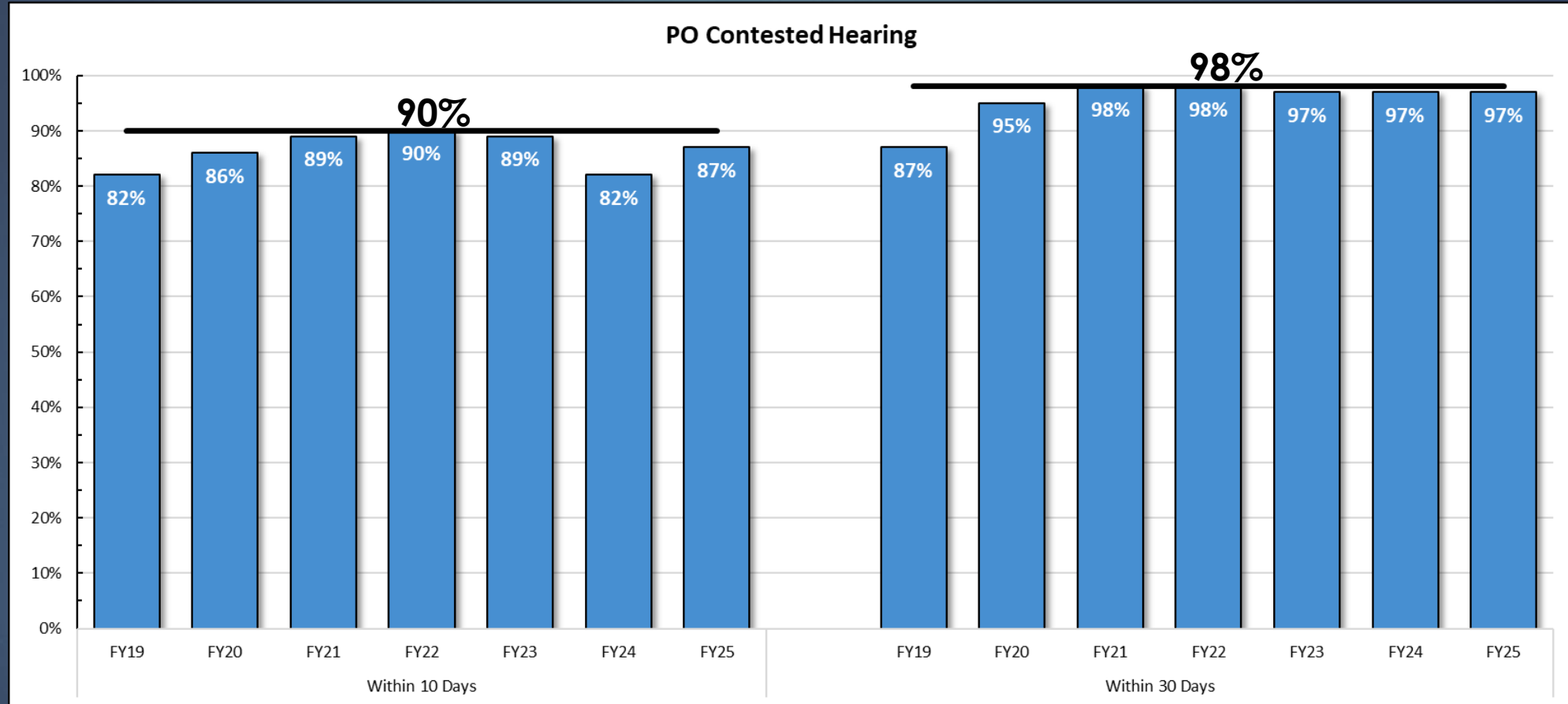
Ex Parte Protection Orders



Contested PO Hearings – First Hearing Set



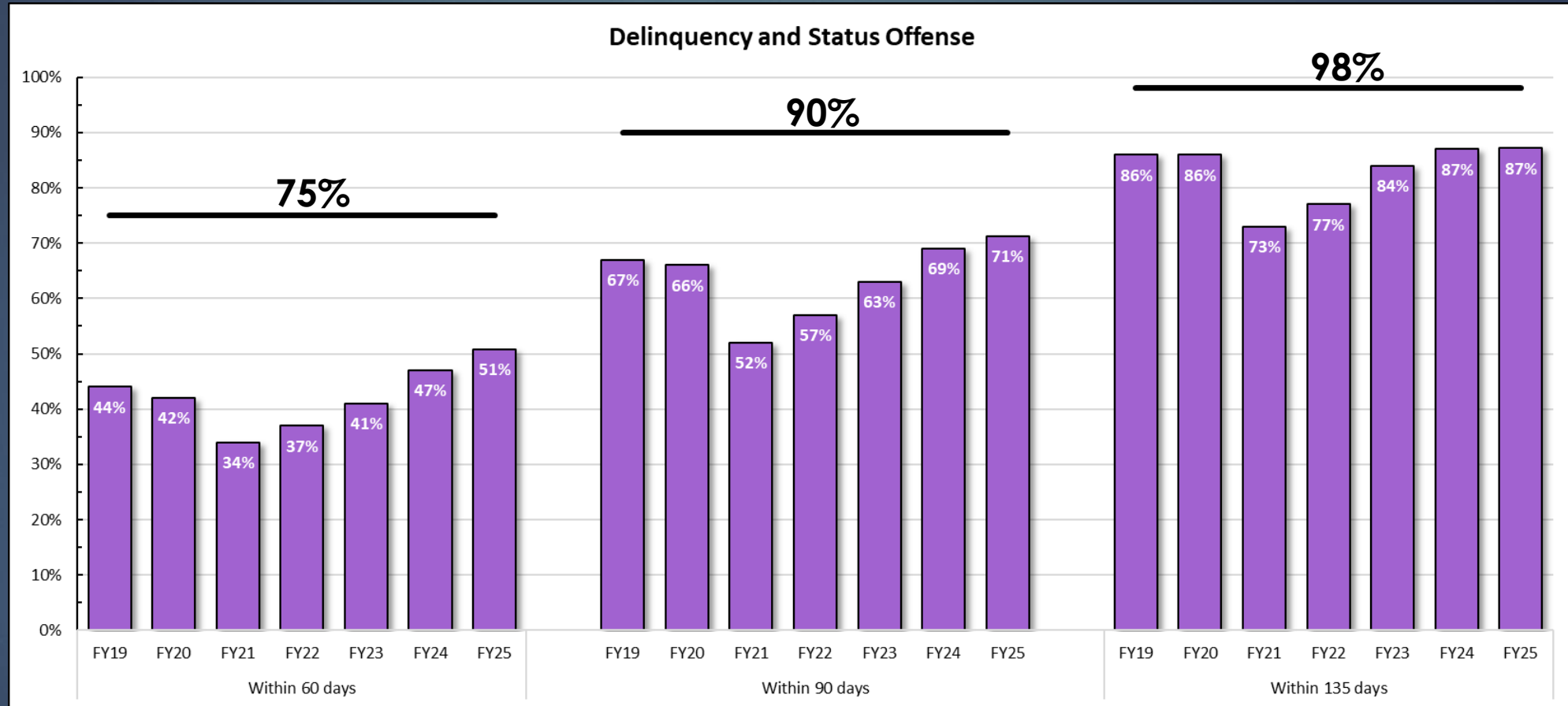
Contested PO Hearings – Hearings Held



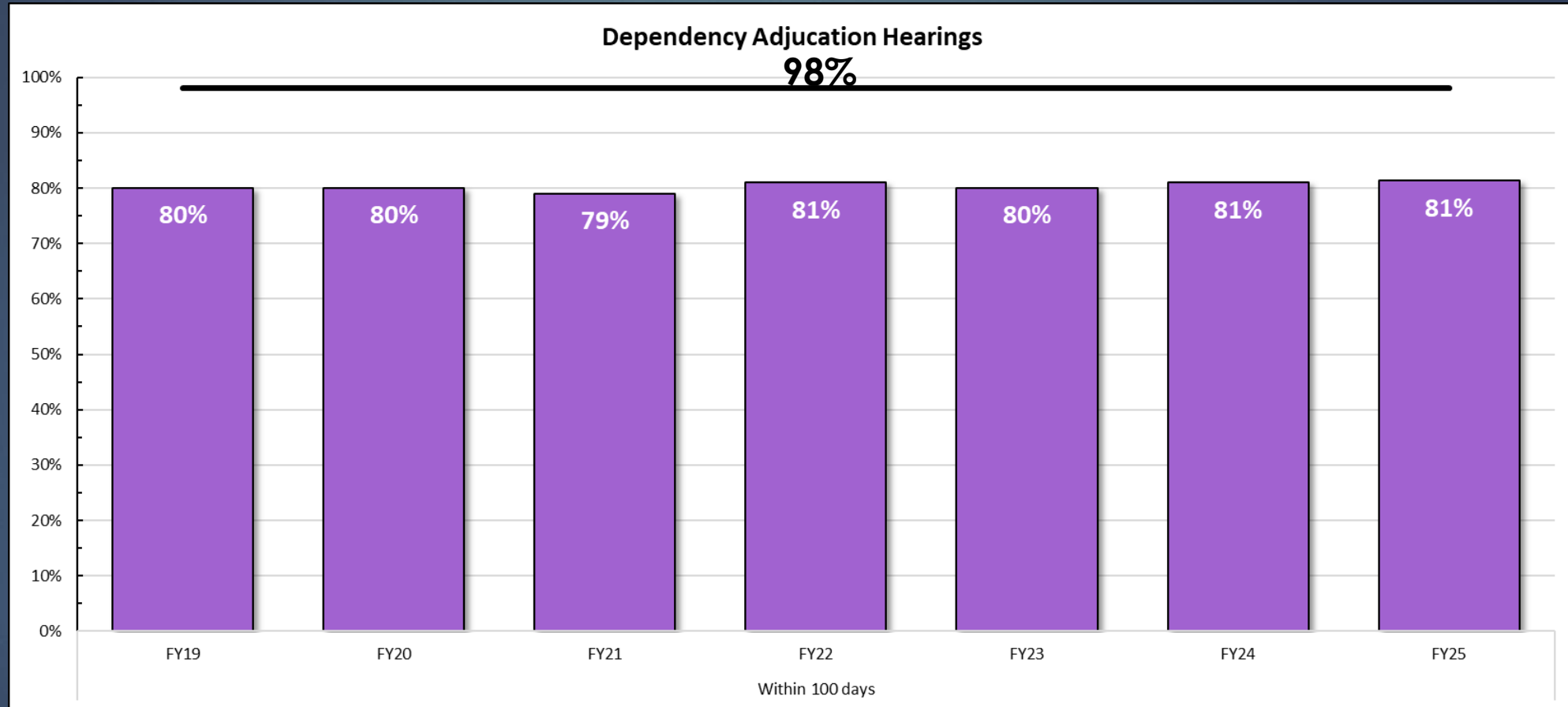
Juvenile Court Data



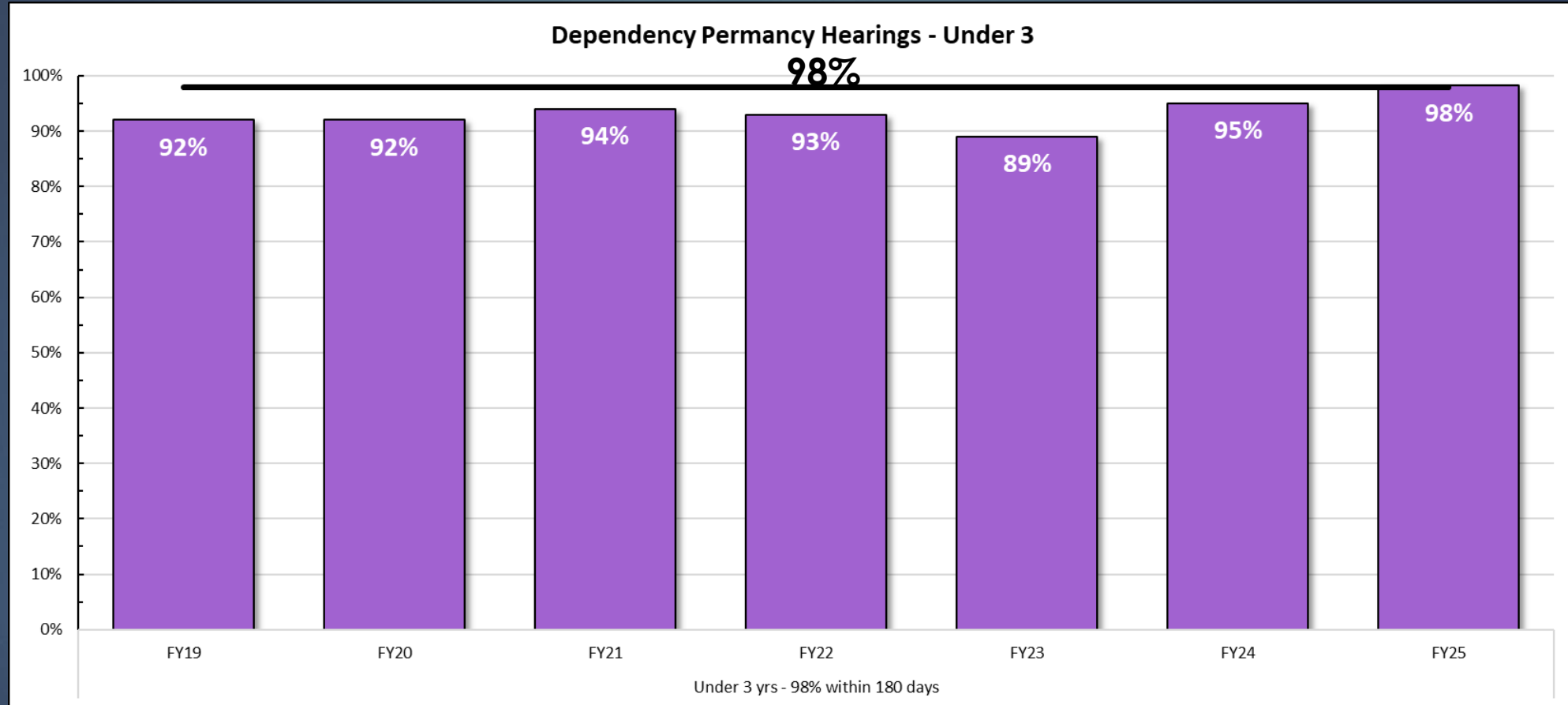
Delinquency and Status Offenses



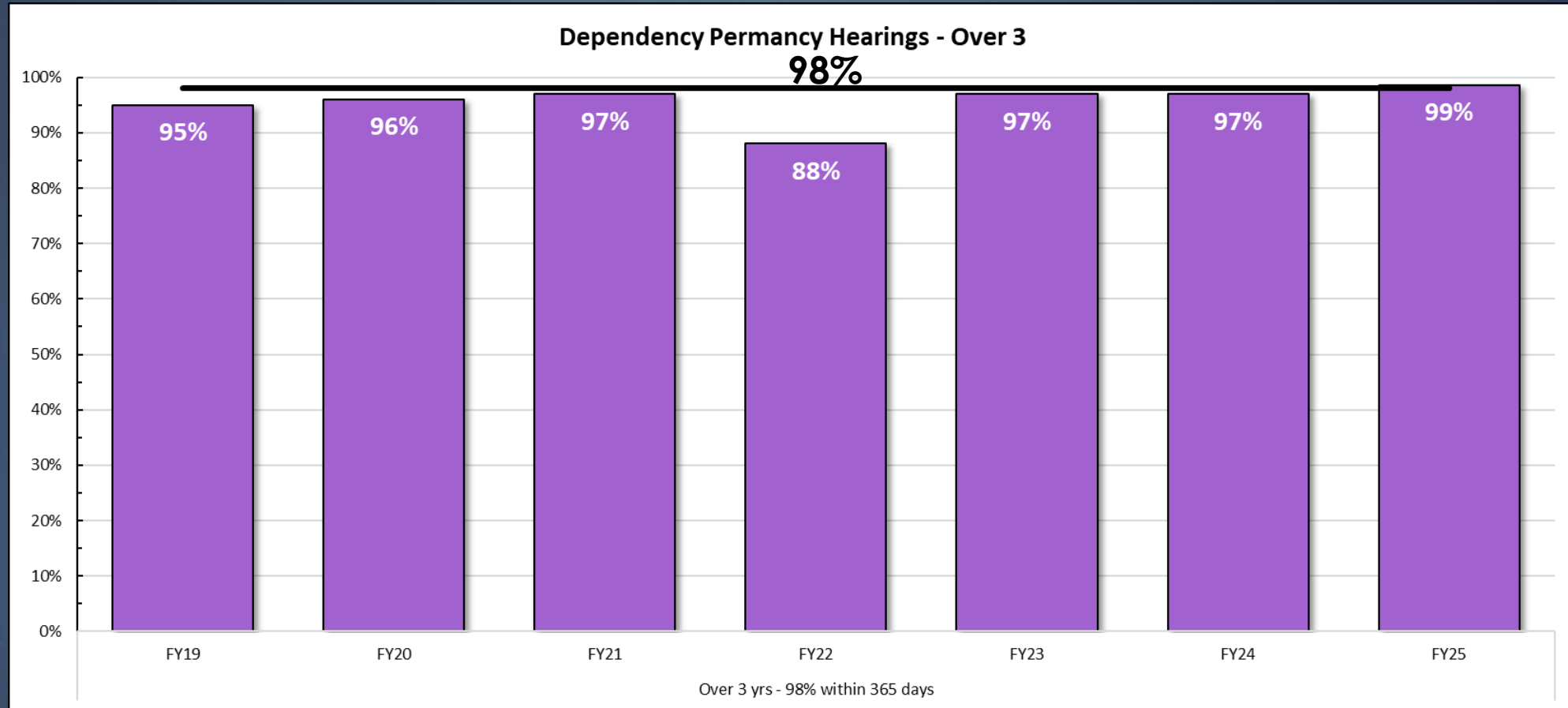
Dependency Adjudication Hearings



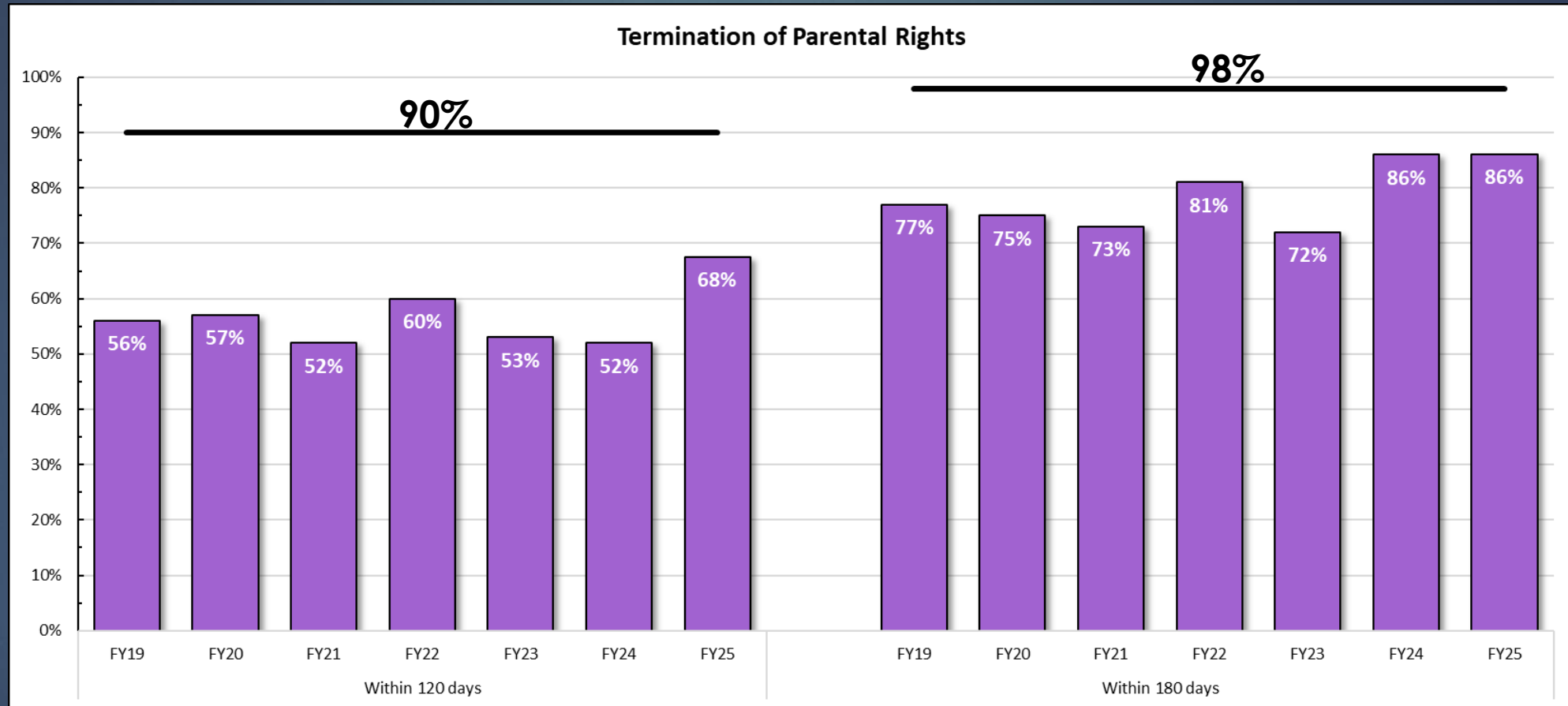
Dependency Permanency Hearings – Children Under 3 Years Old



Dependency Permanency Hearings – Children 3 Years Old and Older



Termination of Parental Rights



Questions or Feedback

Questions or Feedback should be directed to Laura Ritenour, Caseflow Management Specialist, at lritenou@courts.az.gov or Michael Wise, Court Case Management Analyst at miwise@courts.az.gov

STEERING COMMITTEE ON DATA-BASED COURT PERFORMANCE AND DATA STANDARDS

Date of Meeting:	Type of Action Required:	Subject:
September 3, 2025	<input type="checkbox"/> Formal Action/Request <input checked="" type="checkbox"/> Information Only <input type="checkbox"/> Other	National Center for State Courts, excerpt from August 14th Data Dives webinar on Data-Driven Leadership

PRESENTER(S):

Laura Ritenour, Caseflow Management Specialist, AOC Court Services Division

DISCUSSION:

The National Center for State Courts (NCSC) hosts a webinar series on data entitled Data Dives. The August webinar was on “data-driven leadership” and the presenters were the state court administrators from Maryland and Michigan. The committee will watch the first 20 minutes of the webinar, which focusses on examples of published data and the belief that publishing data increases public trust in the judiciary.

RECOMMENDED ACTION OR REQUEST (IF ANY):

For Information Only

STEERING COMMITTEE ON DATA-BASED COURT PERFORMANCE AND DATA STANDARDS

Date of Meeting: September 3, 2025	Type of Action Required: <input type="checkbox"/> Formal Action/Request <input checked="" type="checkbox"/> Information Only <input type="checkbox"/> Other	Subject: Required Data Elements and Code Standardization Updates
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PRESENTER(S):

Laura Ritenour, Caseflow Management Specialist, AOC Court Services Division

DISCUSSION:

The Required Data Elements Initiative is guided by ACJA § 1-508 and the phases are outlined by Administrative Directives 2022-12 and 2023-10. The goal for Required Data Elements is for all court case management systems to have a common set of data elements for improved data collection and reporting.

Ms. Ritenour will provide an overview on the Required Data Elements and Code Standardization efforts of the AOC Court Services Division, Information Technology Division, and the Data Standardization Advisory Committee.

RECOMMENDED ACTION OR REQUEST (IF ANY):

For Information Only

Code Standardization Progress





Background

- Multiple case management systems with disparities among code sets
- Implementation of statewide initiatives and collection of statewide statistics hampered by code non-standardization, courts not collecting data elements AOC assumed they had, or both
- Numerous interfaces with local, state, and federal systems, bi-directional transmittal of data between courts, AOC, and vendors, and display of case data on AOC's public-facing website
- Accurate court data is important for data-based decision making by court leadership and because of its impact on individual lives



Required Data Elements – Project Status



Required Data Elements (RDE) Project

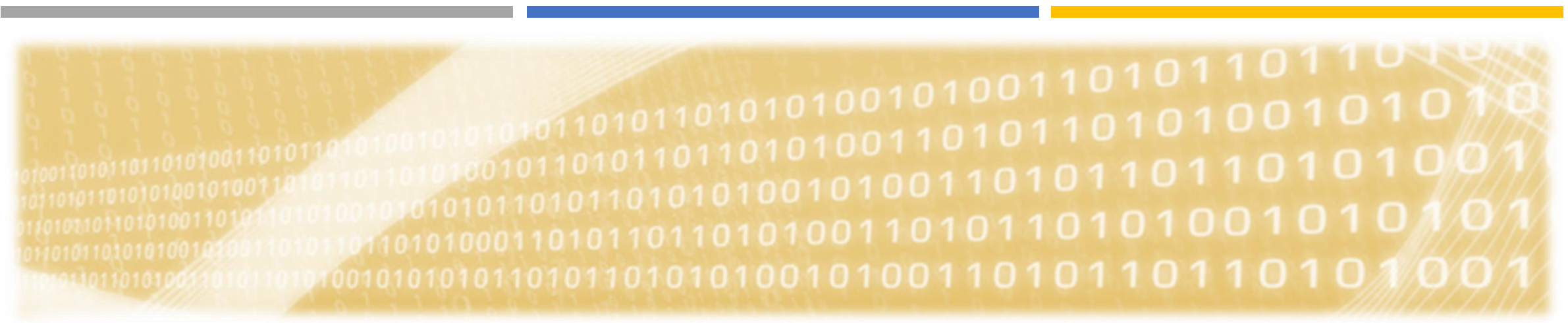
- In 2020 the Steering Committee on Data-Based Court Performance and Data Standards selected a list of ~250 RDE for Arizona courts (from 368 NODS data elements)
- ACJA § 1-508 and Administrative Directives 2022-12 and 2023-10 guide this project
- **Goal - Work towards all case management systems having a common set of data elements for improved data collection and reporting**
- In 2023, 2024, and 2025, all courts submitted checklists indicating whether their case management systems had the identified RDEs and if not, when that data element would be added to their case management system
- 101 out of the 250 RDEs have been accounted for so far



Required Data Elements (RDE) Project

The Takeaway:

In 3-4 years, all Arizona court case management systems should have the 250 RDEs available to collect data



Code Standardization – Project Status



Leadership and Authorities

- Steering Committee on Data-Based Court Performance and Data Standards
- Data Standardization Advisory Committee
 - All court case management systems have a representative on this committee
 - 21 standardized code sets as of June 2023
 - 31 standardized code sets as of June 2024
 - 44 standardized code sets as of June 2025

Example: Standardized Warrant Code Sets

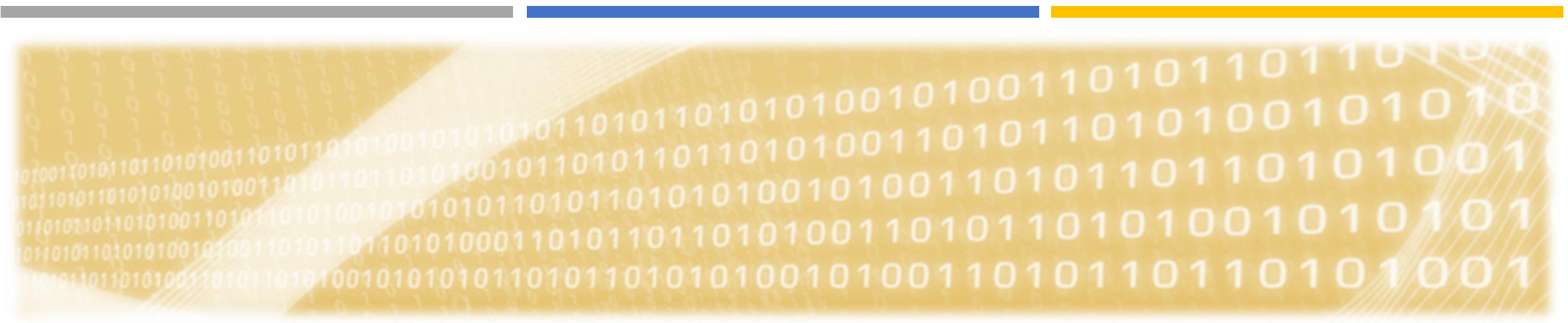
- Chief Justice Robert Brutinel established the Pretrial Risk Assessment and Form IV Task Force through Administrative Order [2023-20](#).
- Recommendation 6 from the task force's report was regarding data collection. It stated that warrant data collection in Arizona is not consistent and therefore not reliable.
- Standardizing warrant data would assist in fulfilling this recommendation and in meeting 2024-2029 Strategic Agenda Goal 3.1.
- The Data Standardization Advisory Committee standardized code sets for Warrant Reasons, Warrant Authorities, Bond Type, Extradition Codes, and Warrant Types



Code Standardization

The Takeaway:

Data Standardization Advisory Committee collaboration on statewide codes should lead to more consistent data being transmitted to the CCR and onto our justice partners and other mandated repositories.



Administrative Directive 2024-10

Submission of Standardized Case-Related Data to Central Case Repository: Phase One

Submission of Standardized Case-Related Data to the CCR

[Admin. Order 2024-123](#)

Orders all general and limited jurisdiction courts to submit data to the AOC CCR as specified in the CCR Integration Design Specification documentation.

[Admin. Directive 2024-10](#)

Provides a phased implementation schedule developed in coordination with the Data Standardization Advisory Committee.

Prior to A.O. 2024-123 and A.D. 2024-10, not all courts were submitting case data to the CCR, and not all data sent were adhering to the CCR specifications and code standards

In the Matter of:)
)
SUBMISSION OF STANDARDIZED)
CASE-RELATED DATA TO CENTRAL)
CASE REPOSITORY: PHASE ONE)
)
_____)

Administrative Directive
No. 2024 - 10

Administrative Order No. 2024-123 requires all general and limited jurisdiction courts, including those that do not utilize the state sponsored case management system, to submit data to the Administrative Office of the Court’s (AOC) Central Case Repository (CCR) as specified in the CCR Integration Design Specification documentation (“the CCR Specifications”). It further requires the Administrative Director to promulgate a phased implementation schedule developed in coordination with the Data Standardization Advisory Committee. This administrative directive establishes Phase One.

Therefore, pursuant to Administrative Order No. 2024-123,

IT IS DIRECTED that all data transmitted to the CCR must include proper Security Indicators as outlined in the Record Security Guidelines section, and Domain Values must align with code standards when designated in the CCR Specifications.

June 30th Deadline

IT IS FURTHER DIRECTED that all courts must transmit their data using the “core_xxx” transactions identified in the FARE, NICS, and Public Access Repository sections of the CCR Specifications by June 30, 2025, except that the Superior Court in Maricopa County is not required to transmit FARE data until it begins participating in the FARE program.

IT IS FURTHER DIRECTED that all courts must transmit either the “pm_xxx” or “core_xxx” transactions as required by Administrative Order No. 2019-143 and identified in the Protection Orders section of the CCR Specifications by June 30, 2025.




June 2026 Deadline


IT IS FURTHER DIRECTED that all courts must transmit case data starting when a case is initiated using the “core_xxx” transactions identified in the Stage Data Feeds section of the CCR Specifications by June 30, 2026.

IT IS FURTHER DIRECTED that all courts must provide a bulk load of existing case data from cases filed on or after July 1, 2010, using the “core_xxx” transactions identified in the Stage Data Feeds section of the CCR Specifications by June 30, 2026.

Example



Can't renew your vehicle registration?
Talk to our new TTEAP chatbot!



eFiling Information



FARE
ENFORCEMENT PROGRAM

Make a Payment

Home / Case Search

Public Access to Court Information

Case Search

The Arizona Judicial Branch is pleased to offer Public Access to Court Case Information, a valuable online service providing a resource for information about court cases from 177 out of 184 courts in Arizona. [Show unavailable courts.](#)

Verification

To improve performance and to prevent excessive high-volume use, we have implemented randomly generated verification words that must be entered before running a search.

For questions or technical issues or to discuss options for high-volume access, please [Contact Us](#).

Please enter the words shown into the text field below, and then click the Submit button to proceed with your search.

Retype the characters from the picture:



Submit

Trouble?

If you are having problems submitting the form, try clicking the submit button instead of pressing the enter when done entering your text.

Unavailable Courts

The following courts are not accessible or only display a portion of their case population through this site.

** Courts that only display delinquent cases

Maricopa County

Chandler Municipal **	Main page	Record Search site
Gilbert Municipal **	Main page	
Justice of the Peace Courts **	Main page	
Maricopa Superior Court (Only criminal cases are displayed)	Main page	Record Search site
Mesa Municipal **	Main page	Record Search site
Paradise Valley Municipal **	Main page	
Tempe Municipal **	Main page	Record Search site

Pima County

Pima Consolidated Justice **	Main page	Record Search site
Pima County Superior **	Main page	Record Search site

Request for Extension of Time

Per AD 2024-10, court leadership may request an extension of time to one or more of the deadlines listed if a compelling business reason exists and the court has a plan for timely implementation

1. Request for Extension of Time form is completed (located on [Code Standardization](#) webpage) and submitted to DataStandards@courts.az.gov
2. Request will be forwarded to COT staff for inclusion in future meeting agenda
3. The Commission's decision will be made in writing and sent back to the local presiding judge following the meeting



Importance of Authorities

The Takeaways:

Now with these authorities in place, courts have deadlines in which to submit data meeting CCR specifications and code standards

Required Data Elements + Code Standardization + Timelines for Submission = Arizona will have a CCR with consistent data from all courts and will be closer to meeting the goal of improved data collection and reporting

Questions?
Comments?
Feedback?





Contact Information

Laura Ritenour

- AOC Caseflow Management Specialist
- Staff to the Steering Committee on Data-Based Court Performance and Data Standards
- Staff to the Data Standardization Advisory Committee

lritenou@courts.az.gov

602-452-3675

**STEERING COMMITTEE ON DATA-BASED COURT PERFORMANCE
AND DATA STANDARDS**

Date of Meeting: September 3, 2025	Type of Action Required: [] Formal Action/Request [x] Information Only [] Other	Subject: 2024-2029 Strategic Agenda – Goal 4.1 Updates
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PRESENTER(S):

Laura Ritenour, Staff to Steering Committee

DISCUSSION:

Laura Ritenour will review 2024-2029 Strategic Agenda – Goal 4.1 Updates to the committee members.

RECOMMENDED ACTION OR REQUEST (IF ANY):

For information only.

Goal 4: Advancing Judicial Branch Excellence and Innovation

Objectives for Meeting Each Goal

UPDATED 8/12/2025

4.1 Court Data Accuracy and Case Management - With ongoing efforts to address data quality and accuracy, it is essential for court leaders to use the available data to manage cases efficiently and effectively and to develop means of assisting court leadership with managing case flow. In tandem, we must ensure that court staff who manage the case files are properly trained and that mechanisms are in place to continually improve data quality.

Reference	Goal	Comments (Questions, completion dates, etc.)
4.1.a.	Under the ongoing work of the Steering Committee on Data-Based Court Performance and Data Standards, continue efforts to improve the quality, accuracy, and completeness of court data to provide meaningful case management information.	
	Objectives	
	A. The committee should continue to review annual time standards data, discuss case processing issues and the current challenges courts face that impact the standards, and develop recommendations for solutions to improve report accuracy and perceptions regarding the report.	In Progress - the Steering Committee will review FY19 – FY25 draft data at the September 3, 2025 meeting
	B. The committee should establish subject matter expert workgroups to research and develop potential solutions to caseload management and time standards issues when appropriate.	In Progress – after reviewing the FY19-FY25 draft data at the September 3, 2025 meeting, the committee will discuss and decide if another workgroup needs to be created
	C. The committee should continue to support projects that improve court data, like required data elements and code standardization, and work with AOC staff to ensure all code and data standards are available in a centralized location for viewing.	Ongoing – At each annual meeting, the Steering Committee receives updates on the required data elements and code standardization progress and provide feedback when appropriate
	D. The committee should recommend a timeline about which time standard reports should be published publicly and work with AOC staff to develop the purpose and explanations for each time standard displayed.	In Progress – At the June 4, 2025 meeting the Steering Committee discussed public reporting and requested additional assessment

	E. The committee should support the creation of training and materials to educate justice partners on time standards.	Ongoing - The DUI Training Workgroup, which was formed by the Steering Committee, continues to meet to plan and implement time standards training for judicial officers and justice partners. Their goal is to have a training ready in fall 2025. After this is complete, the Steering Committee would discuss a new goal of creating similar trainings for the superior courts and juvenile courts.
	F. The AOC, in consultation with the committee, should continue to develop case-type specific time standards training for judicial officers and court staff.	Ongoing - AOC staff have already developed and conducted time standards training in the following topics – general overview, Misdemeanor/DUI, Probate, Family, Civil Traffic, and Protective Orders. Staff will work this fall 2025 to turn these trainings into computer-based trainings (CBT) with the help of Education Services staff and load the trainings into TRACORP. In 2026, staff will develop other trainings. The goal is to have a suite of time standards trainings, for all case types, in TRACORP by fall 2026.
4.1.b.1.	Increase the utilization of data dashboards, data analytics tools, and time standard reports that already exist, by: Requiring presiding judges to establish a process for individual judges to review compliance with case processing standards.	
	Objectives	
	A. The AOC, in consultation with the committee and county superior court presiding judges, creates a Time Standards Wendell page for judicial officers and promote the page to all judicial officers.	Future – Once the DUI Training Workgroup has completed its task, AOC staff will work on developing a Time Standards Wendell page so

		judicial officers have time standards resources tailored to them
	B. The AOC, in consultation with the committee and county superior court presiding judges, create and offer time standards overview training for judicial officers.	Ongoing – AOC staff will continue to offer training at various conferences. In September 2024, the Hon. Andrew Hettinger and Laura Ritenour (AOC) gave a joint training on time standards at the 2024 Limited Jurisdiction Judges Association conference. In October 2024, Jerry Landau and Laura Ritenour gave a joint training on criminal time standards at the Court Leadership Conference. In September 2025, Jerry Landau and Laura Ritenour are scheduled to present on time standards and caseflow management concepts to judicial officers at the 2025 Limited Jurisdiction Judges Association conference and the 2025 Governor’s Office of Highway Safety (GOHS) Conference in December 2025.
	C. The AOC, in consultation with the committee and county superior court presiding judges, explores the creation of time standards alerts/case ages to be displayed on individual cases and court calendars in AJACS and eBench.	Future – AOC staff will begin exploring ideas with the eBench and AJACS teams in fall 2025.
	D. The AOC invests resources in the AOC-managed GJ Time Standards dashboards for all case types.	In progress – AOC staff is working with Pima and Maricopa counties on creation of the Family Law Post-Judgment Motion dashboard for fall 2025. They will then develop a project plan and timeline for the remaining 7 time standards reports to be developed and implemented.
	E. The AOC offers GJ Time Standards dashboards training for all interested judicial officers and designated court staff (so they can support judicial officers).	Future – Once the GJ Time Standards Dashboards have been completed for all 12 case types, AOC staff will work on training

		interested judicial officers and designated court staff on the dashboards. Then, AOC staff will work on deciding if the dashboards should be available for all superior court judges, which would create a change in PowerBI licensing from individual licenses to enterprise licenses.
	F. The AOC explores the creation of LJ Time Standards dashboards or another method to display time standards data for all LJ time standards case types.	Future – AOC staff will work with AJACS, Maricopa, and Pima county staff on the development of time standards dashboards for all LJ time standards case types.
	G. AOC staff share information with courts and judges about resources for assisting with caseflow management best practices, for example, the National Center for State Courts’ Criminal Case Backlog Reduction Resources	Future – Once the Time Standards Wendell page is developed, AOC staff will work on a Caseflow Management page as well, which will provide training resources and links on best practices.
	H. The AOC, in consultation with the committee, recommends that all case management systems explore and implement solutions to the sharing and displaying of case processing information for judges and court staff.	Done – At the December 2024 Steering Committee meeting, several courts presented their case processing dashboards to the members. The Steering Committee recommended that all case management systems discuss the development of their own case processing dashboards that are tailored to the various benches (criminal, civil, family, etc.) and contain the data points that are most beneficial for case management and processing.
	I. The AOC and steering committee support methods for linking time standards and other dashboards with individual case files in the case management systems to streamline information for judges.	Done and Future – At the December 2024 Steering Committee meeting, several courts presented their case processing dashboards to the members. For Maricopa County and Pima County, their dashboards link to individual

		cases so users can pull up the case they are viewing in the dashboard. AOC staff will work together to test the viability of this functionality existing between dashboards and AJACS.
	J. The AOC explore pulling data from the Central Case Repository for the time standards dashboards.	Future – Administrative Order 2024-123 and Administrative Directive 2024-10 provide authority for all courts and case management systems to submit case data to the Central Case Repository (CCR) by June 30, 2026. Once that is complete, the AOC will begin exploring using the CCR data to extract time standards reports for all courts, making the yearly reporting process more efficient.

4.1.b.2.	<p>Increase the utilization of data dashboards, data analytics tools, and time standard reports that already exist, by: Striving to assure that courts adopt and follow case management practices and processes that constitute best practices for particular court types, such as appellate, general jurisdiction, or limited jurisdiction courts.</p>	Comments (Questions, completion dates, etc.)
	Objectives	
	<p>A. The committee establish separate workgroups, similar to the DUI Case Management Workgroup, that identifies best practices for particular court types and include this information in judicial trainings and reference materials.</p>	<p>Future – Once the DUI Training Workgroup has completed its task, the Steering Committee will decide what other case types could benefit from a similar training and develop new training workgroup to create presentations</p>
	<p>B. The AOC implements ongoing training for judges and court staff to ensure that they stay updated on the latest best practices in case management.</p>	<p>Future – AOC staff will submit presentation proposals to court conference organizers around the state in order to increase awareness about best practices in case management</p>

4.1.b.3.	Increase the utilization of data dashboards, data analytics tools, and time standard reports that already exist, by: Improving the accuracy of court case management data by training court deputy clerks and staff, auditing data accuracy, and identifying data needs for effective court management.	Comments (Questions, completion dates, etc.)
	Objectives	
	A. The AOC creates user work groups to help identify areas in the software that can be automated to prevent data entry errors.	Future – AOC staff will add this item to future Steering Committee agendas to identify common data entry error patterns and then develop workgroups on how to lessen and prevent these errors.
	B. The AOC and the steering committee support technological solutions that validate data.	Future - AOC staff will add this item to future Steering Committee agendas for discussion
	C. The AOC includes data accuracy in operational reviews.	Future – AOC staff will discuss how to implement this idea
	D. The AOC recommends all courts have access to updated and comprehensive training materials for every field/data point in the case management system.	Future – AOC staff will work with the Clerk Training Project to ensure all courts have access to updated and comprehensive training materials for every field/data point in the case management system.
	E. The AOC works with the Data Standardization Advisory Committee and Steering Committee on Data-Based Court Performance and Data Standards to develop and implement a statewide data auditing project based on the required data elements and code standardization.	Future - AOC staff will add this item to future Steering Committee and Advisory Committee agendas for discussion
	F. The AOC researches what additional data is needed for effective caseflow management and solicit pilot courts to try out ideas.	Future - AOC staff will add this item to future Steering Committee and Advisory Committee agendas for discussion
	G. The AOC and the steering committee provide support and input, as requested, for the clerk certification training program.	Future - AOC staff will add this item to future Steering Committee and Advisory Committee agendas for discussion

4.1.b.4.	Increase the utilization of data dashboards, data analytics tools, and time standard reports that already exist, by: Investigating the availability and applicable use of business intelligence tools to measure and enhance court and caseflow performance.	Comments (Questions, completion dates, etc.)
	Objectives	
	A. AOC staff researches other business intelligence tools that can be used for data dashboards, data analytic tools, OCR, and AI, and shares idea with Steering Committee.	Ongoing – As AOC staff learn about business intelligence tools being used in courts, they will have presenters provide demonstrations at Steering Committee and Advisory Committee meetings and discuss possible next steps.
	B. The AOC learns from courts and other agencies currently using OCR and AI for data extraction, and shares ideas with Steering Committee.	Ongoing – As AOC staff learn about business intelligence tools being used in courts, they will have presenters provide demonstrations at Steering Committee and Advisory Committee meetings and discuss possible next steps. Maricopa County Clerk of Court’s Office is currently scheduled to provide a demonstration on Digital Workforce at the June 4 th Steering Committee meeting.
	C. The AOC should identify tools that can analyze centralized case data in the Central Case Repository (CCR) to provide insight into caseflow management performance.	Future - AOC staff will work with subject matter experts to improve the analysis of case data housed in the CCR.